

**COMMUNITY AFFAIRS COMMITTEE**  
**The Metropolitan District**  
555 Main Street, Hartford  
Thursday, January 15, 2015

**Present:** Commissioners Mary Anne Charron, Janice Flemming, Georgiana Holloway, Thea Montanez, Albert F. Reichin, Raymond Sweezy and District Chairman William A. DiBella (7)

**Absent:** Commissioners Maureen Magnan, Kennard Ray, Hector M. Rivera and Helene Shay (4)

**Also**

**Present:** John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
Christopher R. Stone, Assistant District Counsel  
Carl Nasto, Assistant District Counsel  
John S. Mirtle, District Clerk  
Erin Ryan, Director of Human Resources  
Kelly Shane, Director of Procurement  
Nick Salemi, Special Services Administrator  
Julie McLaughlin, Special Services Administrator  
Michael Jefferson, Project Management Unit Diversity Manager  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Cynthia A. Nadolny, Executive Assistant

**CALL TO ORDER**

Chairperson Montanez called the meeting to order at 4:37 PM

**APPROVAL OF MEETING MINUTES**

*On motion made by Commissioner Reichin and duly seconded, the meeting minutes of December 4, 2014 were approved.*

*Commissioners Flemming and Holloway entered the meeting at 4:45 PM*

**GUEST SPEAKER SHELLI MCMILLEN OF UHART**

*Shelli McMillen of the University of Hartford briefed the Community Affairs Committee regarding the partnership between the MDC and University of Hartford, specifically with the supplier diversity program. Shelli discussed the programs*

*she managed including the executive leadership academy with a marketing focus and a supplier diversity recognition event.*

**DISCUSSION RE: 2014 COMMUNITY RELATIONS COMMITTEE**

*The Committee discussed its performance and objectives from 2014.*

**DISCUSSION RE: COMMUNICATIONS STAFF SUPPORT**

*The Committee discussed the communications department and outside consultants.*

**ADJOURNMENT**

The meeting was adjourned at 5:23 PM

ATTEST:

John S. Mirtle, Esq.  
District Clerk

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Date Approved