

**BOARD OF FINANCE
SPECIAL MEETING
The Metropolitan District
555 Main Street, Hartford
Thursday, April 14, 2016**

PRESENT: Commissioners Allen Hoffman and Pasquale J. Salemi; Citizen Members Ron Angelo, Linda King-Corbin and Richard Mulready (5)

ABSENT: Commissioners Luis Caban and William P. Horan and Citizen Member Martin B. Courneen (3)

ALSO

PRESENT: Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Rob Constable, Director of Finance
Sue Negrelli, Director of Engineering
Kelly Shane, Director of Procurement
Robert Schwarm, Director of Information Technology
Robert Zaik, Manager of Labor Relations
John S. Mirtle, District Clerk
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

Chairman Salemi called the meeting to order at 5:06 PM

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MINUTES

On motion made by Citizen Member Mulready and duly seconded, the meeting minutes of the Board of Finance meeting of March 22, 2016 were approved.

**AMENDED AND RESTATED APPROVAL FOR STATE OF CONNECTICUT
FINANCING – DWSRF NO. 2014-7033**

To: Board of Finance for consideration on April 14, 2016

Staff seeks approval from your Board to amend and restate the resolution of the Board of Finance dated May 7, 2014 concerning the State of Connecticut Financing – DWSRF No. 2014-7033, to execute and deliver the Interim Funding Obligation and

Project Loan Obligation to the State of Connecticut now having a principal amount of \$1,501,319.93 and having an interest rate of 2.00%.

The low interest loan and grant will fund pipeline modifications and instrumentation at the West Hartford Water Treatment Facility and the replacement of a water main along Pitkin Street in East Hartford.

The State of Connecticut, through the Drinking Water State Revolving Fund Program, will provide \$1,619,546.87 in state funding with approximately \$118,226.94 in grants and \$1,501,319.93 in low interest loans at 2.00% to fund the expenses associated with this agreement.

Bond Counsel prepared the following resolution for your approval.

It is therefore RECOMMENDED that it be:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLVED:

Section 1. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver any and all Interim Funding Obligations and Project Loan Obligations in the aggregate amount not to exceed \$1,501,319.93. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Project Loan and Subsidy Agreement DWSRF No. 2014-7033 to be entered into with the State of Connecticut (the "Agreement") and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in the Agreement. Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Section 3. This resolution amends and restates a resolution of the District Board dated May 7, 2014 concerning the State of Connecticut Financing – DWSRF No. 2014-7033.

Respectfully Submitted,

Scott W. Jellison
Chief Executive Officer

On motion made by Citizen Member Mulready and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.

**APPROVAL FOR STATE OF CONNECTICUT FINANCING
CWF NO. 690-PG**

To: Board of Finance for consideration on April 14, 2016

Staff seeks approval from your Board to execute and deliver the Project Grant Agreement between the District and the State of Connecticut for CWF No. 690-PG having a grant amount of \$264,282.70.

The grant will fund the development of an asset management program covering water distribution, sanitary and combined sewer infrastructure, water and wastewater facilities in accordance with the Engineering Agreement approved by the Commissioner of Public Health dated October 22, 2015.

Bond Counsel prepared the following resolution for your approval.

It is therefore RECOMMENDED that it be:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLVED:

Section 1. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver the Project Grant Agreement CWF No. 690-PG to be entered into with the State of Connecticut (the "Agreement") and any and all documents and instruments ancillary thereto and to accept the grant thereunder in amount of 264,282.70, or such additional amounts as may be made available thereunder.

Respectfully Submitted,

Scott W. Jellison
Chief Executive Officer

On motion made by Citizen Member Mulready and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.

2015 OPERATING BUDGET TRANSFER

To: Board of Finance for consideration on April 14, 2016

The 2015 Metropolitan District operating budget is experiencing a deficit in the Information Technology and Special Agreements & Programs budgets. The Information Technology deficit is the result of the increased software maintenance services during

the year. The Special Agreements & Programs budget deficit is due to the Districts portion of increased construction associated with Mattabassett District.

CERTIFICATIONS:

In accordance with Section 3-8 of the Charter of The Metropolitan District, I hereby certify that there exists free from encumbrances, in the following appropriation, the amounts listed:

	General	Water	Total
Department 701 – Debt Service	<u>\$16,780,000.00</u>	<u>\$14,787,400.00</u>	<u>\$31,567,400.00</u>
Total	<u>\$16,780,000.00</u>	<u>\$14,787,400.00</u>	<u>\$31,567,400.00</u>

John M. Zinzarella
Chief Financial Officer

It is therefore RECOMMENDED that it be:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution.

RESOLVED: That transfers within the 2015 Budget Appropriations be approved as follows:

From:	General	Water	Total
Department 701 – Debt Service	<u>\$115,500.00</u>	<u>\$234,500.00</u>	<u>\$350,000.00</u>
Total	<u>\$115,500.00</u>	<u>\$234,500.00</u>	<u>\$350,000.00</u>

To:	General	Water	Total
Department-171 Information Systems	<u>\$115,500.00</u>	<u>\$234,500.00</u>	<u>\$350,000.00</u>
Total	<u>\$115,500.00</u>	<u>\$234,500.00</u>	<u>\$350,000.00</u>

Respectfully Submitted,

Scott W. Jellison
Chief Executive Officer

On motion made by Commissioner Hoffman and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.

ADJOURNMENT

The meeting was adjourned at 5:16 PM

ATTEST:

John S. Mirtle, Esq.
District Clerk

Date of Approval