

**BUREAU OF PUBLIC WORKS
SPECIAL MEETING
The Metropolitan District
555 Main Street, Hartford
Wednesday, May 18, 2016**

Present: Commissioners Andrew Adil, Allen Hoffman, Joseph Kronen, Maureen Magnan, Alphonse Marotta, J. Lawrence Price, Hector M. Rivera, Raymond Sweezy, Richard W. Vicino and District Chairman William A. DiBella (10)

Absent: Commissioners Luis Caban, Donald Currey, Janice Flemming, William Horan, Joseph Klett, Byron Lester, and Kennard Ray (7)

Also

Present: Commissioner Bhupen Patel
Citizen Member Ronald F. Angelo
Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
Brendan Fox, Assistant District Counsel
John S. Mirtle, District Clerk
Sue Negrelli, Director of Engineering
Mike Curley, Manager of Technical Services
Nick Salemi, Communications Administrator
Kerry E. Martin, Assistant to the Chief Executive Officer
Carrie Blardo, Assistant to the Chief Operating Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

Chairman Vicino called the meeting to order at 5:36 PM

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MEETING MINUTES

***On motion made by Commissioner Rivera and duly seconded,
the meeting minutes of March 7, 2016 were approved.***

Commissioner Price abstained.

**HARTFORD TOYOTA, 135 WEST SERVICE ROAD, HARTFORD
RELEASE OF RIGHT-OF-WAY AND ABANDONMENT OF SANITARY SEWER**

To: Bureau of Public Works for consideration on May 18, 2016

On March 22, 2016, the District received a letter from Eric Masterson of BBL Albany Group V on behalf of the Hartford Toyota Superstore requesting that the Metropolitan District release a portion of the existing sanitary sewer easement within the property of 135 West Service Road, Hartford, owned by 135 West Service Road, LLC, as shown on the accompanying map. The purpose of the request is to abandon a portion of the existing sanitary sewer and release a portion of the easement to enable the construction of a new store building. The Owner will in turn build a new 10-inch sanitary sewer to convey the flow. The existing easement was acquired by the Metropolitan District through a Developer's Permit-Agreement in July, 1959.

From an engineering standpoint, the release of the requested portion of this easement and abandonment of the sanitary sewer would not have a negative impact on the District's sewer system, and no hardship or detriment would be imposed on others. The existing sewer presently serves this site as well as the abutting site, which is vacant. The proposed new sanitary sewer, as well as an accompanying easement, will be constructed within the subject parcel under a new Developer's Permit-Agreement and will serve the site and the abutting property.

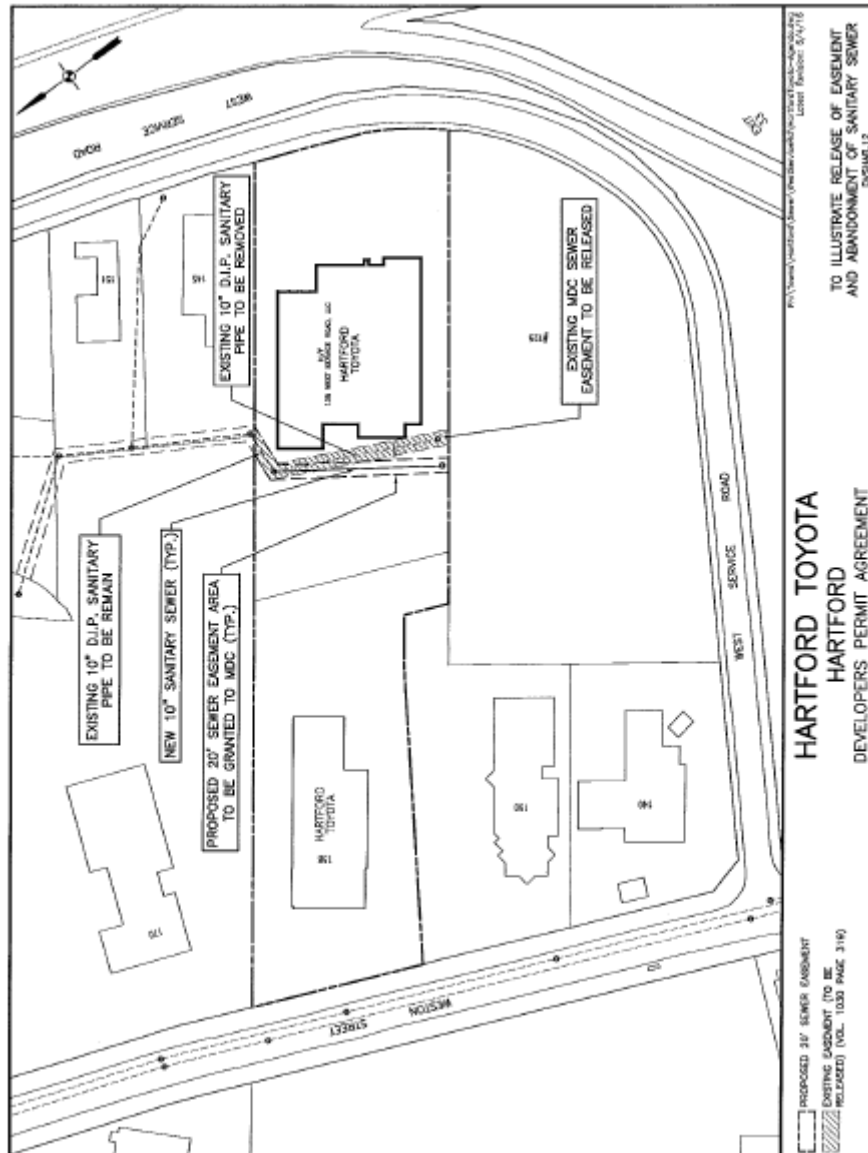
It is therefore RECOMMENDED that it be

VOTED: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

RESOLVED: That the Chairman or Vice Chairman of the District Board be authorized to execute the release of the portion of the existing sanitary sewer easement and discontinued sanitary sewer on property owned by 135 West Service Road, LLC, as shown on the accompanying map and as recorded in the City of Hartford land records in Volume 1030, Page 319. The release shall be subject to approval by District Counsel as to form and content.

Respectively submitted,

Scott W. Jellison
Chief Executive Officer



On motion made by Commissioner Sweezy and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.

**RESERVOIR ESTATES, WETHERSFIELD
ENCROACHMENT AGREEMENT**

To: Bureau of Public Works for consideration on May 18, 2016

CCC Construction, in a letter dated May 12, 2016, from Frank DiBacco, Owner and Developer, has requested permission from The Metropolitan District to temporarily encroach upon an existing utility easement and permanently encroach on the existing Goff Brook South Branch Trunk Sewer easement located across private lands between Back Lane and Old Reservoir Road in Wethersfield, to construct an entry roadway, install new sanitary sewer and

for a permanent storm drainage crossing in conjunction with the Reservoir Estates development project.

The proposed work entails the construction of a temporary entry road with a tracking pad and the installation of new sanitary sewer (temporary encroachments) over the existing 10-inch PVC sanitary sewer within the 30-foot utility easement and the installation of permanent storm drainage over the existing 15-inch RCP sanitary trunk sewer within the 20-foot easement (permanent encroachment), as shown on the accompanying map. The proposed storm drainage will be installed above the existing sanitary trunk sewer with sufficient clearance between the pipes. The existing sanitary sewer was built in 1973 and the existing trunk sewer was built in 1966.

MDC staff has concluded that the encroachments are minor and that there will be no detriment to the sanitary and trunk sewer infrastructure as a result.

CCC Construction has agreed to the following conditions in order to satisfy the District's concerns for protection of the existing sanitary sewers located within the subject parcel and to maintain accessibility along the length of the Metropolitan District's 30-foot and 20-foot permanent easements:

1. Care must be taken during the construction of the new sanitary sewer and storm drain not to disturb the existing sanitary sewer and trunk sewer. All heavy construction equipment must be located outside of the limits of the utility and sanitary trunk sewer easements when not in use. Any earth moving equipment that will be utilized on the site over and adjacent to the existing sanitary sewer and trunk sewer shall be reviewed and approved by District staff prior to mobilization to the site. Any damage to the existing sanitary sewer and trunk sewer caused by any construction within the existing rights-of-way shall be the responsibility of the Owner.
2. No additional permanent structures, other than the proposed storm drain shall be located within the District's sanitary trunk sewer right-of-way.
3. The District reserves the right to remove structures within the utility and sanitary trunk sewer easements at any time if so required for maintenance, repair or replacement of the sanitary sewer or trunk sewer. The Owner shall bear any additional maintenance, repair or replacement costs necessitated by the presence of structures within the easements.
4. In the event of a sewer emergency caused by the proposed excavation, the Owner shall provide, at their expense, an appropriately sized bypass pump.
5. An MDC inspector must be on the job site whenever work is being performed within any utility or sanitary trunk sewer rights-of-way, at the expense of the Owner. Any construction of the new sanitary sewer as well as any construction, maintenance, repair or replacement of the new storm drainage shall conform to District standards

and 48-hours advance notice must be given to the District prior to commencing any such activities within the utility or sanitary trunk sewer easements.

6. The Owner shall perform a CCTV inspection, witnessed by an MDC inspector, of the existing sanitary sewer and trunk sewer in the areas of the construction upon completion of backfilling and restoration of the excavated areas. The videos will be delivered to the District for the purposes of assessing the post activity condition of the sanitary sewers.

Staff has reviewed this request and considers it feasible.

A formal encroachment agreement shall be executed between CCC Construction and the Metropolitan District, consistent with current practice involving similar requests.

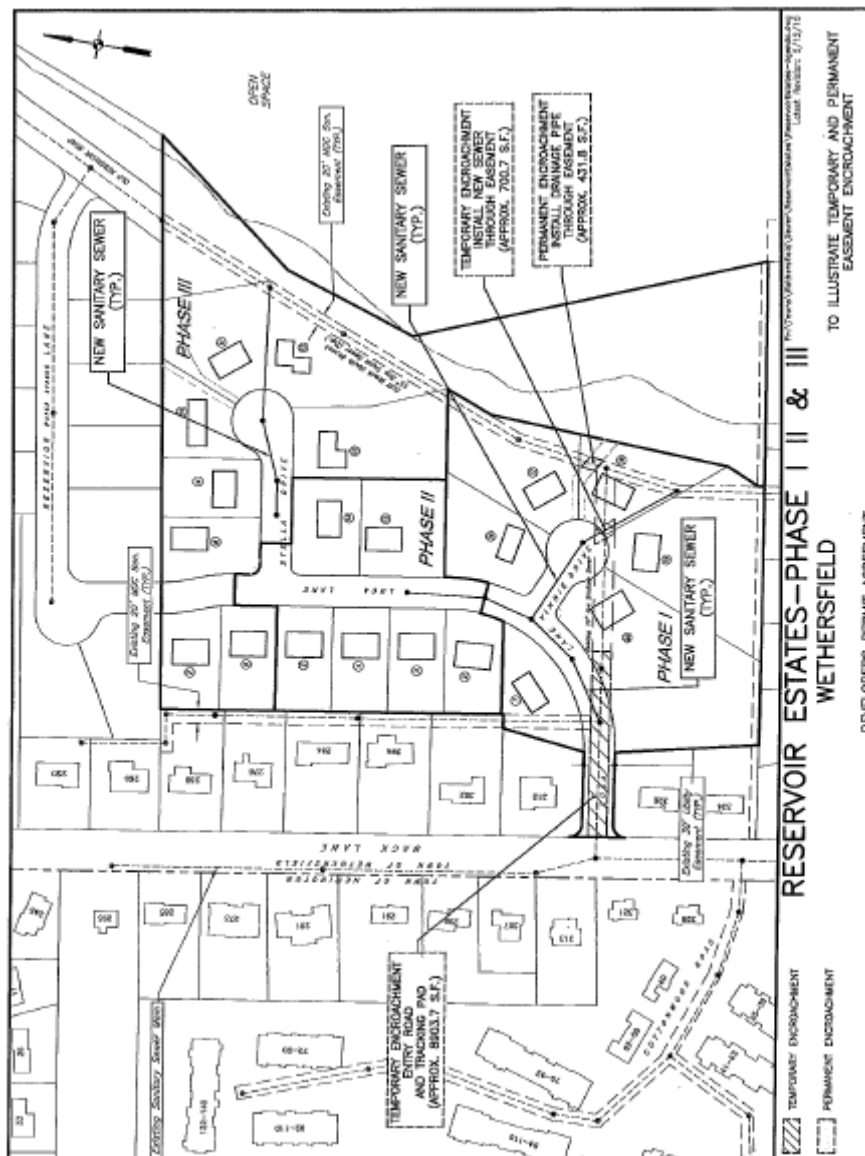
It is RECOMMENDED that it be

VOTED: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

RESOLVED: That the Chairman or Vice Chairman of the District Board be authorized to execute an agreement, subject to approval of form and content by District Counsel, granting permission to CCC Construction to encroach upon existing 30-foot and 20-foot utility and sanitary trunk sewer easements off of Back Lane in private lands, Wethersfield, in support of the planned construction of Reservoir Estates as shown on plans submitted by Dutton Associates, dated March 30, 2016, providing that the District shall not be held liable for any cost of damage of any kind in the following years as a result of the encroachment.

Respectfully submitted,

Scott W. Jellison
Chief Executive Officer



On motion made by Commissioner Sweezy and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.

**RESERVOIR ESTATES, WETHERSFIELD
RELEASE OF RIGHT-OF-WAY AND ABANDONMENT OF SANITARY SEWER**

To: Bureau of Public Works for consideration on May 18, 2016

On May 3, 2016, the District received a letter from James Dutton of Dutton Associates, LLC on behalf of Frank DiBacco of CCC Construction, Owner and Developer of Reservoir Estates, requesting that the Metropolitan District release portions of the existing sanitary sewer easements within private lands off of Back Lane in Wethersfield, as shown on the accompanying map. The purpose of the request is to abandon a portion of the existing sanitary sewer and release portions of the easements to enable the construction of a new residential development. The Owner will in turn build a new 8-inch sanitary sewer to convey

the flow. The existing easements were acquired by the Metropolitan District through a Developer's Permit-Agreement in February, 1973 and by Layout and Assessment for Back Lane in July, 1980.

From an engineering standpoint, the release of the requested portions of these easements and abandonment of the sanitary sewer would not have a negative impact on the District's sewer system, and no hardship or detriment would be imposed on others. The proposed new sanitary sewer, as well as an accompanying easement, will be constructed within the subject parcel under a new Developer's Permit-Agreement. The abandonment of the existing sewer is subject to the acceptance of the new public roadway by the Town.

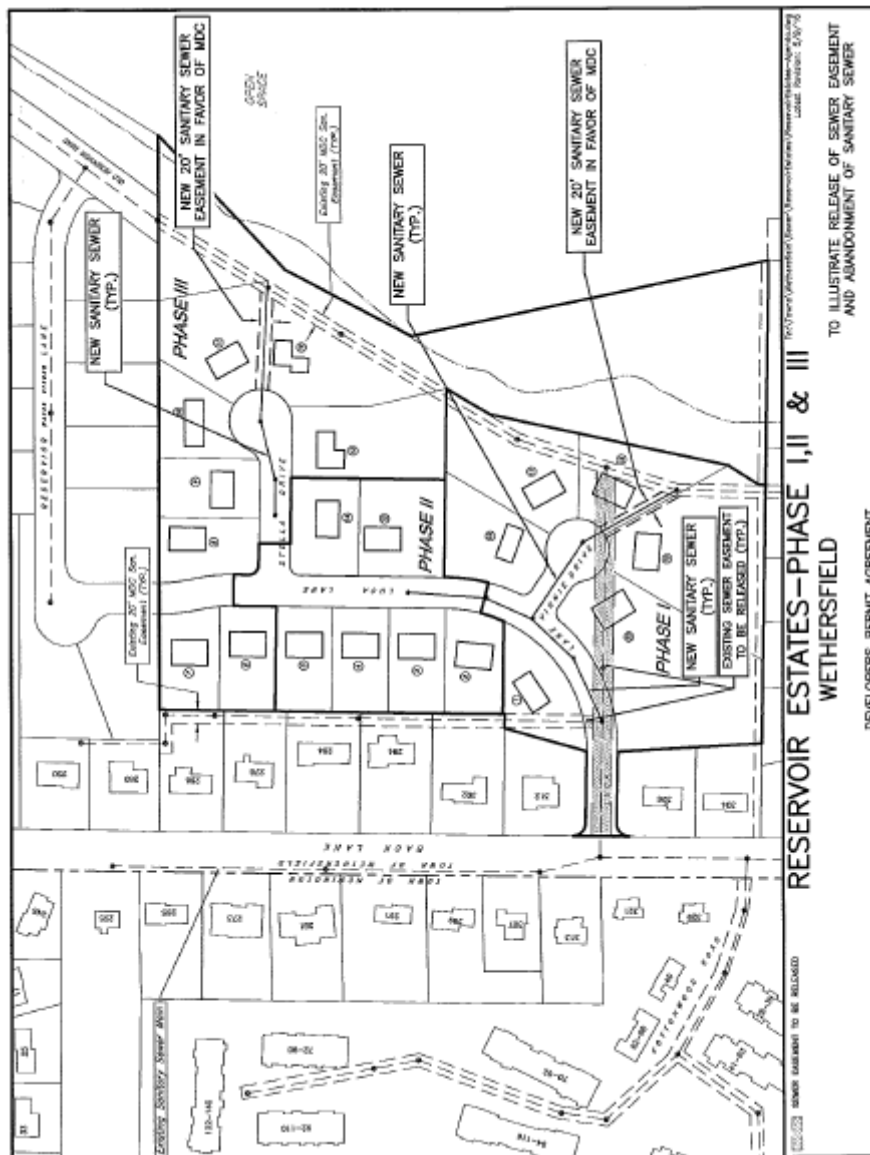
It is therefore RECOMMENDED that it be

VOTED: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

RESOLVED: That the Chairman or Vice Chairman of the District Board be authorized to execute the release of portions of the existing sanitary sewer easements and discontinued sanitary sewer on property owned by CCC Construction, as shown on the accompanying map and as recorded in the City of Wethersfield land records in Volume 286, Page 1190 and Volume 321, Page 996. The release shall be subject to approval by District Counsel as to form and content.

Respectively submitted,

Scott W. Jellison
Chief Executive Officer



On motion made by Commissioner Magnan and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.

ADJOURNMENT

The meeting was adjourned at 5:45 PM

ATTEST:

John S. Mirtle
District Clerk

Date of Approval