

**BUREAU OF PUBLIC WORKS  
SPECIAL MEETING  
The Metropolitan District  
555 Main Street, Hartford  
Monday, April 13, 2015**

**Present:** Commissioners Andrew Adil, Luis Caban, Donald Currey, Janice Flemming, Allen Hoffman, Joseph Kronen, Alphonse Marotta, J. Lawrence Price, Albert F. Reichin, Hector M. Rivera, Raymond Sweezy, Alvin E. Taylor, Richard W. Vicino and District Chairman William A. DiBella (14)

**Absent:** Commissioners William Horan, Joseph Klett, Maureen Magnan, and Thea Montanez (4)

**Also**

**Present:** Scott W. Jellison, Deputy Chief Executive Officer, Engineering & Operations  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
Christopher R. Stone, Assistant District Counsel  
John S. Mirtle, District Clerk  
Susan Negrelli, Director of Engineering  
Gerald J. Lukowski, Director of Operations  
Erin Ryan, Director of Human Resources  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Cynthia A. Nadolny, Executive Assistant

**CALL TO ORDER**

Chairman Vicino called the meeting to order at 5:00PM

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**APPROVAL OF MEETING MINUTES**

*Commissioner Reichin requested a change be made on page 21 of the February 25, 2015 minutes reflecting his abstention to the Filley Park resolution.*

*On motion made by Commissioner Caban and duly seconded, the meeting minutes, reflecting the change on page 21, of February 25, 2015 were approved.*

**FINAL ASSESSMENT FOR SANITARY SEWERS FOR  
TUNXIS ROAD, WOOD POND ROAD AND PRIVATE LANDS, WEST HARTFORD**

To: Bureau of Public Works for consideration on April 13, 2015

Construction of sanitary sewers and appurtenances in all or portions of TUNXIS ROAD, WOOD POND ROAD AND PRIVATE LANDS, West Hartford, have been completed and house connections authorized. In accordance with Bureau of Public Works policy, the assessments will be billed on April 15, 2015.

It is therefore RECOMMENDED that it be

**Voted:** That the assessments for the construction of sanitary sewers and appurtenances in all or portions of TUNXIS ROAD, WOOD POND ROAD AND PRIVATE LANDS, West Hartford, are declared due and payable to the Assessable Sewer Fund; to direct the District Clerk to publish same on a date to be fixed in a conference with the Treasurer; and to Direct the District Clerk to file liens to secure any and all assessments or parts thereof which remain unpaid within the time limit set by law.

Respectfully submitted,

Scott Jellison  
Chief Executive Officer

***On motion made by Commissioner Reichin and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.***

**FINAL ASSESSMENT FOR SANITARY SEWERS FOR  
1037 WINDSOR AVENUE IN WINDSOR**

To: Bureau of Public Works for consideration on April 13, 2015

Construction of sanitary sewers and appurtenances in all or portions of 1037 WINDSOR AVENUE, Windsor, have been completed and house connections authorized. In accordance with Bureau of Public Works policy, the assessments will be billed on April 15, 2015.

It is therefore RECOMMENDED that it be

**Voted:** That the assessments for the construction of sanitary sewers and appurtenances in all or portions of 1037 WINDSOR AVENUE, Windsor, are declared due and payable to the Assessable Sewer Fund; to direct the District Clerk to publish same on a date to be fixed in a conference with the Treasurer; and to Direct the

District Clerk to file liens to secure any and all assessments or parts thereof which remain unpaid within the time limit set by law.

Respectfully submitted,

Scott Jellison  
Chief Executive Officer

***On motion made by Commissioner Reichin and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.***

**PURCHASE OF REAL PROPERTY AND IMPROVEMENTS AT  
300 FRANKLIN AVENUE IN HARTFORD**

**EXECUTIVE SESSION**

At 5:06 P.M., Chairman Vicino requested an executive session.

***On motion made by Commissioner Sweezy and duly seconded, the Bureau of Public Works entered into executive session in order to discuss purchase of real property and improvements at 300 Franklin Avenue in Hartford.***

Those in attendance during the executive session:

Commissioners Andrew Adil, Luis Caban, Donald Currey, Janice Flemming, Allen Hoffman, Joseph Kronen, Alphonse Marotta, J. Lawrence Price, Albert F. Reichin, Hector M. Rivera, Raymond Sweezy, Alvin E. Taylor, Richard W. Vicino and District Chairman William A. DiBella; Attorneys Christopher R. Stone; Scott W. Jellison and John M. Zinzarella; Susan Negrelli

**RECONVENE**

At 5:37 P.M., Chairman Vicino requested to come out of executive session and on motion made by Commissioner Reichin and duly seconded, the Bureau of Public Works came out of executive session and reconvened. No formal action was taken.

To: Bureau of Public Works for consideration on April 13, 2015

**Be It Resolved** that the Bureau of Public Works of the Metropolitan District hereby recommends to the Board of Commissioners of the Metropolitan District the MDC, through its Chief Executive Officer, or his designee, enter into and complete the purchase and sale agreement with AVD Enterprise, LLC ("AVD") for the purchase of property located at 300 Franklin Avenue, Hartford, Connecticut ("Property"), in furtherance of the Clean Water Project ("CWP"); and

**Be It Further Resolved** that the purchase price shall be \$425,000, exclusive of costs for surveys, title insurance, and other customary costs of closing, said funds being part of the authorized expenditure for the acquisition of those properties necessary in connection with the CWP.

Respectfully submitted,

Scott Jellison  
Chief Executive Officer

*On motion made by Commissioner Sweezy and duly seconded, the report was received and the resolution adopted by majority vote of those present.*

**ADJOURNMENT**

The meeting was adjourned at 5:39 PM

ATTEST:

John S. Mirtle  
District Clerk

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Date of Approval