

**THE METROPOLITAN DISTRICT BOARD
BOARD ROOM, DISTRICT HEADQUARTERS
555 MAIN STREET, HARTFORD
MONDAY, JANUARY 8, 2018, 5:30 PM**

ITEM NO.	TITLE
1.	MEETING CALLED TO ORDER:
2.	ROLL CALL
3.	PLEDGE OF ALLEGIANCE
4.	ELECTION OF CHAIRMAN
5.	ELECTION OF VICE CHAIRMAN
6.	APPOINTMENT OF COMMITTEE ON ORGANIZATION
7.	RECESS (IN ORDER FOR THE COMMITTEE ON ORGANIZATION TO PREPARE REPORT)
8.	REASSEMBLY AND REPORTS, COMMITTEE ON ORGANIZATION-RE: APPOINTMENTS FOR THE YEARS 2018 & 2019 (January 8, 2018)
9.	APPROVAL OF MINUTES - MEETING OF DECEMBER 4, 2017
10.	DISTRICT CLERK - RE: SERVICE OF TAX WARRANTS FOR FISCAL YEAR 2018
11.	PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS
12.	REPORT FROM DISTRICT CHAIRMAN
13.	REPORT FROM CHIEF EXECUTIVE OFFICER
14.	PERSONNEL, PENSION AND INSURANCE COMMITTEE - CONSIDERATION OF AND POSSIBLE ACTION RE: WORKERS' COMPENSATION MEDICAL CARE PLAN (January 8, 2018)
15.	BOARD OF FINANCE- CONSIDERATION OF AND POSSIBLE ACTION RE: 2017 OPERATING BUDGET TRANSFER (January 8, 2018)
16.	COMMITTEE ON GOVERNMENT – CONSIDERATION OF AND POSSIBLE ACTION RE: APPOINTMENT OF LEGISLATIVE CONSULTANTS (January 8, 2018)
17.	OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

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| 18. | COMMISSIONER QUESTIONS & COMMENTS |
| 19. | OTHER BUSINESS |
| 20. | ADJOURNMENT |

**DISTRICT CLERK
SERVICE OF TAX WARRANTS FOR FISCAL YEAR 2018**

To: District Board

From: District Clerk

January 8, 2018

Pursuant to the Charter of the District, Section 3-13, the District Clerk reports that Tax Warrants for Fiscal Year 2018, drawn by the Chairman of The Metropolitan District, in favor of the Treasurer have been served on the following:

Town Clerk, Marguerite Phillips, Bloomfield
Town Clerk, Robert J. Pasek, East Hartford
Town and City Clerk John V. Bazzano, Hartford
Town Clerk James Krupienski, Newington
Town Clerk Office Attn: Stuart Topliff, Rocky Hill
Town Clerk Essie S. Labrot, West Hartford
Town Clerk Dolores G. Sassano, Wethersfield
Town Clerk Anna Posniak, Windsor

Receipts for these tax warrants have been received and are on file in the Office of the District Clerk.

Respectfully submitted,



John S. Mirtle, Esq.
District Clerk

**PERSONNEL, PENSION & INSURANCE COMMITTEE
WORKERS' COMPENSATION MEDICAL CARE PLAN**

To: District Board

January 8, 2018

From: Personnel, Pension and Insurance Committee

In the early 1990's The Metropolitan District reviewed its insurance coverage and modified some of its coverage policies to be self-insured for the first layer of coverage. The District is currently self-insured for workers compensation insurance. The District has a long relationship with Workers' Compensation Trust as its Third Party Administrator. Workers' Compensation Trust assists in the processing, tracking and administration of workers compensation claims.

Staff has realized that within the scope of its contract, Workers' Compensation Trust can provide additional services without creating additional costs.

One area suggested by Workers Compensation Trust to improve the District's management of workers' compensation claims is to seek approval by the State of Connecticut Workers' Compensation Commission of a Medical Care Plan. The Workers' Compensation Trust administers medical care plans for many employers across the state and has a network of experienced and skilled medical professionals in its network to provide top-level care to employees seeking treatment under workers' compensation. The medical care plan will allow the District to gain better control of the employee's treatment, rehabilitation and recovery processes. The employee will still be able to secure access to their own specialists under this plan.

Staff has endorsed this plan of action.

It is therefore **RECOMMENDED** that it be:

VOTED: That the Personnel Pension and Insurance Committee recommend to the District Board passage of the following resolution:

RESOLVED: That the Chief Executive Officer authorize Workers Compensation Trust, a Third Party Administrator, to seek approval of a Medical Care Plan by the State of Connecticut Workers' Compensation Commission.

Respectfully Submitted,


John S. Mirtle, Esq.
District Clerk

**BOARD OF FINANCE
2017 OPERATING BUDGET TRANSFER**

To: District Board

January 8, 2018

From: Board of Finance

The 2017 Adopted operating budget is forecasting deficits in the following functional areas: Legal Administration and Debt Service. The forecasted deficits in Legal Administration result of continued litigations. The forecasted deficit in Debt Service is due to the 2017 Adopted budgetary assumption of an advanced refunding of bonds during fiscal 2017 which did not occur due to the current external market conditions.

CERTIFICATIONS:

In accordance with Section 3-8 of the Charter of The Metropolitan District, I hereby certify that there exists free from encumbrances, in the following appropriation, the amounts listed:

From:	General	Water	Total
Department 13 - Administrative	7,154.00	7,446.00	14,600.00
Department 18 - Finance	7,350.00	7,650.00	15,000.00
Department 19 - Environment Health & Safety	27,440.00	28,560.00	56,000.00
Department 21 - Emergency Command Center	34,000.00	66,000.00	100,000.00
Department 35 - Laboratory Services	19,200.00	20,800.00	40,000.00
Department 40 - Operating Office	30,870.00	32,130.00	63,000.00
Department 402 - Water Pollution Control	422,000.00	-	422,000.00
Department 404 - Maintenance	151,900.00	158,100.00	290,000.00
Department 741 - Special Agreements & Programs	200,086.00	-	200,086.00
	900,000.00	320,686.00	1,200,686.00

John M. Zinzarella
Chief Financial Officer

It is therefore RECOMMENDED that it be:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution.

Resolved: That transfers within the 2017 Budget Appropriations be approved as follows:

From:	General	Water	Total
Department 13 - Administrative	7,154.00	7,446.00	14,600.00
Department 18 - Finance	7,350.00	7,650.00	15,000.00
Department 19 - Environment Health & Safety	27,440.00	28,560.00	56,000.00
Department 21 - Emergency Command Center	34,000.00	66,000.00	100,000.00
Department 35 - Laboratory Services	19,200.00	20,800.00	40,000.00
Department 40 - Operating Office	30,870.00	32,130.00	63,000.00
Department 402 - Water Pollution Control	422,000.00	-	422,000.00
Department 404 - Maintenance	151,900.00	158,100.00	290,000.00
Department 741 - Special Agreements & Programs	200,086.00	-	200,086.00
	<u>900,000.00</u>	<u>320,686.00</u>	<u>1,200,686.00</u>

To:	General	Water	Total
Department 14 - Legal Administration	40,000.00	60,000.00	100,000.00
Department 701 - Debt Service	860,000.00	-	860,000.00
Department 801- Contingency	-	260,686.00	260,686.00
	<u>900,000.00</u>	<u>320,686.00</u>	<u>1,220,686.00</u>

Respectfully Submitted,

John Mirtle

John S. Mirtle, Esq.
District Clerk

**COMMITTEE ON MDC GOVERNMENT
APPOINTMENT OF LEGISLATIVE CONSULTANTS**

To: District Board

From: Committee on MDC Government

January 8, 2018


Over the past several years, the firms of Doyle, D'Amore & Balducci, Capitol Strategies Group, LLC and Gaffney, Bennett and Associates Inc. have provided exemplary service in the area of government relations and advocacy within state government on behalf of the District. Based upon their collective past performance, and to maintain the necessary level of continuity within the District's legislative and administrative lobbying activities, District staff recommends the reappointment of Doyle, D'Amore & Balducci, Capitol Strategies Group, LLC and Gaffney, Bennett and Associates Inc. and the new appointment of DCB Strategies, LLC to represent the District during the 2018 legislative session of the State general assembly, and to provide additional services in the area of government relations as may be necessary during the one year term of their respective contract. The term of these appointments would be from January 1, 2018 through December 31, 2018.

Furthermore, in the event the Committee on MDC Government forwards the appointments to the District Board, District staff recommends that the annual fees for Doyle, D'Amore & Balducci, Capitol Strategies Group, LLC remain \$25,000.00; Gaffney, Bennett and Associates, Inc. remain at \$40,000 and DCB Strategies, LLC receive \$20,000, for a total of \$110,000.00. Payments would be prorated over a 12-month period, commencing January 2018.

It is therefore recommended that it be:

Voted: That the Committee on MDC Government recommends to the District Board passage of the following resolution:

Resolved: That the firms of Doyle, D'Amore & Balducci, Capitol Strategies Group, LLC and Gaffney, Bennett and Associates Inc. and DCB Strategies, LLC be retained to perform lobbying services for a period commencing on January 1, 2018 and terminating on December 31, 2018. Doyle, D'Amore & Balducci and Capitol Strategies Group, LLC fees will remain at \$25,000.00 each; Gaffney, Bennett and Associates, Inc. fee will remain at \$40,000, and DCB Strategies, LLC will receive \$20,000, for a total of \$110,000.00, to be prorated over a twelve-month period, subject to the execution of a written agreement prepared and approved by District Counsel as to form and content, reflecting the scope of services, reporting requirements and such other terms and conditions as District Counsel may specify.

Respectfully submitted,

John S. Mirtle, Esq.
District Clerk