

**METROPOLITAN DISTRICT COMMISSION
BOARD OF FINANCE
SPECIAL MEETING
WEDNESDAY, AUGUST 28, 2019
4:00 PM**

Location

Board Room
District Headquarters
555 Main Street, Hartford

Commissioners

Adil
Currey
DiBella (Ex-Officio)
Hoffman (VC)
Salemi (C)

Citizen Members

Aberasturia
Angelo
King-Corbin

Quorum: 5

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- 1. CALL TO ORDER**
 - 2. PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**
 - 3. APPROVAL OF MEETING MINUTES OF JUNE 10, 2019**
 - 4. REQUIRED AUDITOR COMMUNICATIONS - RE: FISCAL YEAR 2018 AUDIT**
 - 5. DISCUSSION RE: RECENT BOND ISSUANCE**
 - 6. CONSIDERATION AND POTENTIAL ACTION RE: FUND BALANCE POLICY**
 - 7. CONSIDERATION AND POTENTIAL ACTION RE: 2019 OPERATING BUDGET TRANSFER**
 - 8. OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**
 - 9. COMMISSIONER QUESTIONS AND COMMENTS**
 - 10. ADJOURNMENT**

**RESOLUTION ESTABLISHING A MINIMUM AVAILABLE
GENERAL FUND BALANCE POLICY**

Whereas, the Metropolitan District, Hartford County, Connecticut (the "District" or the "MDC") has issued General Obligation Bonds and such General Obligation Bonds carry ratings by one or more of the rating agencies; and


Whereas, Available General Fund Balance is a metric used in assigning bond ratings and is important to the financial stability of the District; and

Whereas, the District Board has determined that the District should establish an Available General Fund Balance requirement for its General Fund for budgetary flexibility in the event the District has unexpected revenue shortfalls or expenditure needs;

It is therefore RECOMMENDED that it be:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution.

1. The MDC shall seek to maintain an adequate available general fund balance equal to the greater of (a) 30% to 35% of general fund revenues for the most recent completed fiscal year or (b) two times the annual tax revenue of the District's largest ad valorem taxpayer.
2. The expenditure of available general fund balance must be authorized by a 2/3 vote of the District Board; uses of available fund balance shall be for unforeseen shortfalls in revenue or unexpected expenditures necessary for the proper operation of the MDC.
3. If available fund balances decrease so that they are below the targets set forth in Section 1 above, the District's Chief Financial Officer will present a plan to the District Board that will restore the available fund balance to the targets set forth in Section 1 above, within three fiscal years.
4. If the available fund balance should increase to an amount in excess of the targets set forth in Section 1 above, the District Board may authorize, with a 2/3 vote, the expenditure of excess available funds for either a capital improvement or acquisition of a capital asset or other one-time expense.

Respectfully Submitted,

Scott W. Jellison
Chief Executive Officer

2019 OPERATING BUDGET TRANSFER

To: Board of Finance for consideration on August 28, 2019

The 2019 Metropolitan District operating budget is currently experiencing a deficit in the taxes budget. The taxes budget has a deficit due to actual mill rates in the non-member towns being higher than the budgeted assumption for mill rates.

CERTIFICATIONS:

In accordance with Section 3-8 of the Charter of The Metropolitan District, I hereby certify that there exists free from encumbrances, in the following appropriation, the amounts listed:

	General	Water	Total
Department 503 – Water Treatment & Supply	<u>-0-</u>	<u>\$2,509,500.00</u>	<u>\$2,509,500.00</u>
Total	<u>-0-</u>	<u>\$2,509,500.00</u>	<u>\$2,509,500.00</u>

Christopher Martin
Interim-Chief Financial Officer

It is therefore RECOMMENDED that it be:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution.

Resolved: That transfers within the 2019 Budget Appropriations be approved as follows:

From:	General	Water	Total
Department 503 – Water Treatment & Supply	-0-	<u>\$20,000.00</u>	<u>\$20,000.00</u>
Total	<u>-0-</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>

To:	General	Water	Total
Department-731 Taxes	-0-	\$20,000.00	\$20,000.00
Total	<u>-0-</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>

Respectfully Submitted,



Scott W. Jellison
Chief Executive Officer