

**BUREAU OF PUBLIC WORKS
SPECIAL MEETING
The Metropolitan District
555 Main Street, Hartford
Wednesday, November 1, 2017**

Present: Commissioners Andrew Adil, John Avedisian, Luis Caban, Donald Currey, Allen Hoffman, Maureen Magnan, Alphonse Marotta, Domenic Pane, Bhupen Patel, Alvin Taylor and District Chairman William A. DiBella (11)

Absent: Commissioners Byron Lester, Raymond Sweezy and Richard W. Vicino (3)

Also

Present: Commissioner David Ionno
Citizen Member Ron Angelo
Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
Christopher Stone, Assistant District Counsel
Brendan Fox, Assistant District Counsel
John S. Mirtle, District Clerk
Robert Constable, Director of Finance
Susan Negrelli, Director of Engineering
Christopher Levesque, Director of Operations
Robert Schwarm, Director of Information Technology
Tom Tyler, Director of Facilities
Nick Salemi, Special Services Administrator
Michael Curley, Manager of Technical Services
Kerry E. Martin, Assistant to the Chief Executive Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

Commissioner Magnan called the meeting to order at 5:00 PM

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MEETING MINUTES

On motion made by Commissioner Currey and duly seconded, the meeting minutes of September 11, 2017 were approved.

Commissioners Adil and Magnan abstained.

100 PHOENIX CROSSING, BLOOMFIELD ENCROACHMENT AGREEMENT

To: Bureau of Public Works for consideration on November 1, 2017

In a letter dated September 18, 2017, Doug Houser of ARCO Murray National Construction Company, Inc., on behalf of the Owner, Aramark Cleanroom Services, LLC, has requested permission from The Metropolitan District to permanently encroach on the existing sanitary sewer easement located across private lands between Phoenix Crossing and Blue Hills Avenue in Bloomfield, to regrade and install improvements in conjunction with the Aramark Facility development project.

The proposed work entails the regrading of the easement area (approximately 18-inches deep), the installation of storm drainage and a sanitary lateral, paving, and resetting of sanitary manhole covers over the existing 8-inch PVC sanitary sewer and within the existing 20-foot sewer easement, as shown on the accompanying map. The existing sanitary sewer was built in 2015 as part of the Phoenix Crossing Developer's Permit Agreement.

MDC staff has concluded that the encroachments are minor and that there will be no detriment to the sanitary sewer infrastructure as a result.

Aramark has agreed to the following conditions in order to satisfy the District's concerns for protection of the existing sanitary sewer located within the subject parcel and to maintain accessibility along the length of the Metropolitan District's 20-foot permanent easement:

1. Care must be taken during the regrading and construction activities not to disturb the existing sanitary sewer. All heavy construction equipment must be located outside of the limits of the sewer easement when not in use. Any heavy construction or earth moving equipment that will be utilized on the site over and adjacent to the existing sanitary sewer shall be reviewed and approved by District staff prior to mobilization to the site. Any damage to the existing sanitary sewer caused by any such grading or construction within or adjacent to the existing right-of-way shall be the responsibility of the Owner.
2. No additional permanent structures shall be located within the District's sanitary sewer right-of-way.
3. The District reserves the right to remove structures within the sanitary sewer easement at any time if so required for maintenance, repair or replacement of the sanitary sewer. The Owner shall bear and pay for any and all additional maintenance, repair or replacement costs necessitated by or resulting from the presence of structures within the easement, including but not limited to any costs incurred by or on behalf of the MDC.

4. In the event of a sewer emergency caused by the proposed construction and excavation in connection therewith, the Owner shall provide, at their expense, an appropriately sized bypass pump.
5. An MDC inspector must be on the job site whenever work is being performed within the sanitary sewer right-of-way. Any construction, maintenance, repair or replacement of the grading, paving or drainage must conform to District standards and 48-hours advance notice must be given to the District prior to commencing any such activities within or adjacent to the sanitary sewer easement.
6. The Owner shall perform a CCTV inspection, witnessed by an MDC inspector, of the existing sanitary sewer in or adjacent to the areas of construction upon completion of backfilling and restoration of the excavated areas. The videos will be delivered to the District for the purposes of assessing the post activity condition of the sanitary sewers.

Staff has reviewed this request and considers it feasible.

A formal encroachment agreement shall be executed between Aramark and the Metropolitan District, consistent with current practice involving similar requests.

It is RECOMMENDED that it be

VOTED: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

RESOLVED: That the Chairman or Vice Chairman of the District Board be authorized to execute an agreement, subject to approval of form and content by District Counsel, granting permission to Aramark Cleanroom Services, LLC to encroach upon the existing 20-foot sanitary sewer easement in private lands between Phoenix Crossing and Blue Hills Avenue, Bloomfield, in support of the planned construction of the Aramark Facility, as shown on plans submitted by ARCO Murray National Construction Company, Inc., dated 9/13/2017, providing that the District shall not be held liable for any cost of damage of any kind in the following years as a result of the encroachment.

FURTHER RESOLVED: That the above authorized and approved encroachment shall not be effective until the formal encroachment agreement as approved by District Counsel is fully executed by the District and the Owner, and recorded on the Bloomfield Land Records.

Respectfully submitted,

Scott W. Jellison
Chief Executive Officer



September 18, 2017

Michael Curley, P.E.
Manager of Technical Services, Engineering & Planning
MDC
555 Main Street
P.O. Box 800
Hartford, CT 06142-0800

METROPOLITAN DISTRICT
ENGINEERING & PLANNING

SEP 20 2017
RECEIVED

RE: **Formal Request – Encroachment Permit
Proposed Facility at 100 Phoenix Crossing, Lot 2018
Bloomfield, CT 06002**

Dear Mr. Curley:

Please consider this correspondence our formal request for an Encroachment Permit of the proposed Aramark Facility in Bloomfield, Connecticut.

We have provided the following information based on the Encroachment Permit Process requirements:

1. Detailed plans for all proposed construction within the District's right-of-way, preferably stamped by a CT licensed professional engineer.

Please see attached Exhibit A – Drawing EX-1 dated September 13, 2017

2. A \$125.00 check payable to The Metropolitan District for administrative fees.

Enclosed

3. An encroachment map will be required detailing the exact location of the encroachment (if the encroachment will be permanent). This map must include bearings and distances and be stamped by a CT licensed surveyor.

Please see attached Exhibit A – Drawings EX-1 dated September 13, 2017

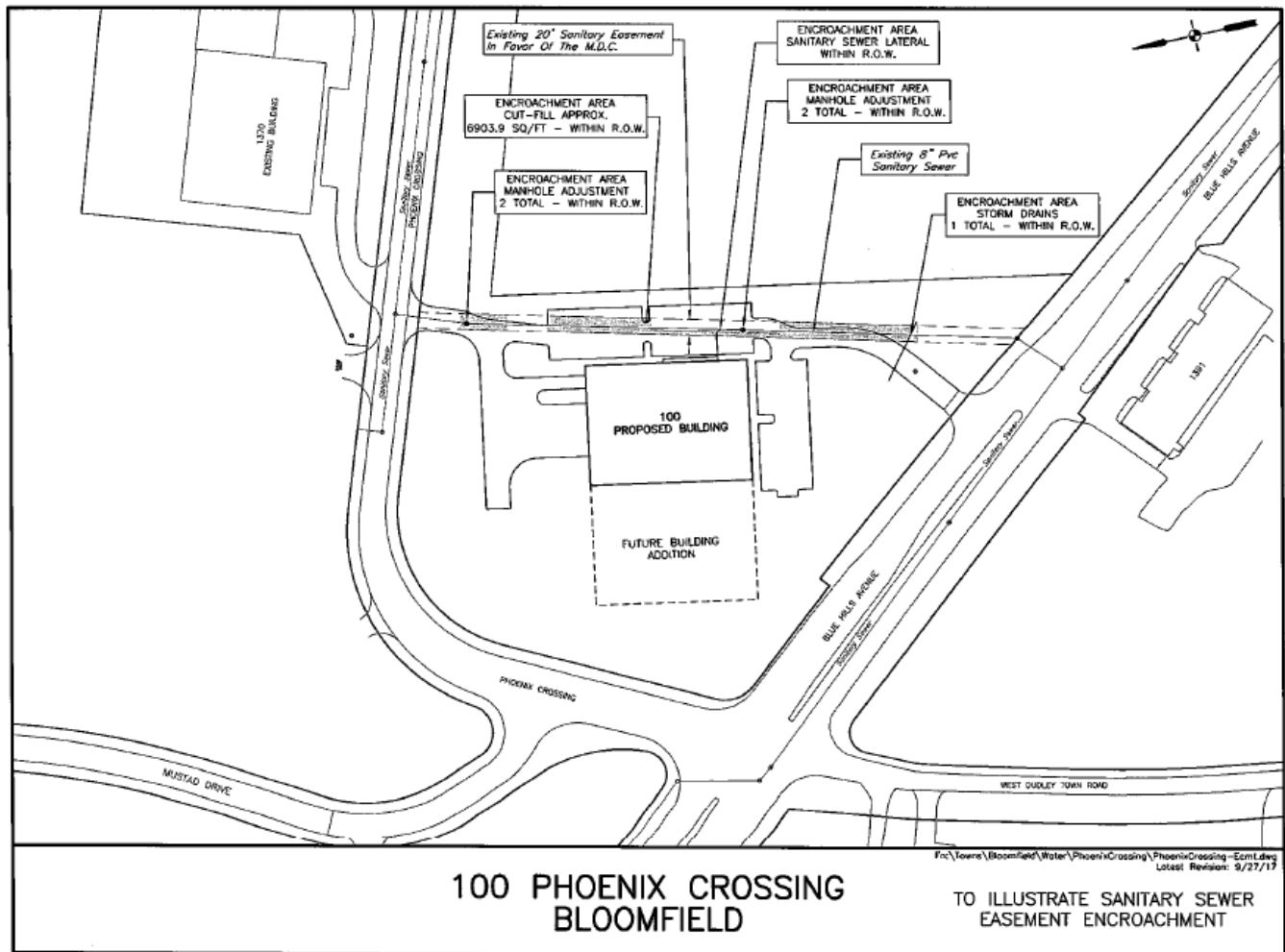
Should you have any questions or require additional information to process this request please contact me at 331.251.2726.

Sincerely,

Doug Houser
Project Manager

Enclosures

CC: Project File #C266



On motion made by Commissioner Currey and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.

ACCEPTANCE OF SEWERS BUILT BY DEVELOPER'S PERMIT AGREEMENT

To: Bureau of Public Works for consideration on November 1, 2017

The sewers outlined in the following resolution have been constructed under Developer's Permit-Agreement in accordance with the plans, specifications and standards of the District, and the Director of Engineering has certified to all of the foregoing.

It is therefore **RECOMMENDED** that, pursuant to Section S8g of the Sewer Ordinances re: "Acceptance of Developer's Sewers," it be

Voted: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

Resolved: That, in accordance with Section S8g of the District Ordinances, the following is incorporated into the sewer system of The Metropolitan District as of the date of passage of this resolution:

<u>Sewers In</u>	<u>Built By</u>	<u>Completion Date</u>
360 – 390 Woodland Avenue, Bloomfield DVS0000961	FS Realty, LLC	March 30, 2017
Fraser Place Storm Drain Improvements, Hartford BIL.DVSHAR.10	HLA, LLC	April 5, 2017

Respectfully submitted,

Scott W. Jellison
Chief Executive Officer

On motion made by Commissioner Pane and duly seconded, the report was received and the resolution adopted by unanimous vote of those present.

GENERAL PUBLIC COMMENTS

No one from the public appeared to be heard.

ADJOURNMENT

The meeting was adjourned at 5:04 PM

ATTEST:

John S. Mirtle
District Clerk

Date of Approval