

**AUDIT COMMITTEE**  
**The Metropolitan District**  
555 Main Street, Hartford CT  
Thursday, May 17, 2018

**Present:** Commissioners Donald M. Currey, Peter Gardow, Allen Hoffman, Kathleen Kowalyszyn, Alphonse Marotta, Raymond Sweezy, Alvin Taylor, Richard W. Vicino and District Chairman William A. DiBella (9)

**Absent:** Commissioners Mary Anne Charron and Alvin Taylor (2)

**Also**

**Present:** Commissioner Denise Hall  
Commissioner Jean Holloway  
Commissioner Gary LeBeau  
Commissioner Bhupen Patel  
Citizen Member Linda King-Corbin  
Scott W. Jellison, Chief Executive Officer  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
Christopher Stone, Assistant District Counsel  
John Mirtle, District Clerk  
Carl Nasto, Assistant District Counsel  
Christopher Levesque, Director of Operations  
Sue Negrelli, Director of Engineering  
Kelly Shane, Director of Procurement  
Robert Schwarm, Director of Information Technology  
Tom Tyler, Director of Facilities  
Nick Salemi, Special Services Administrator  
Carrie Blardo, Assistant to the Chief Operating Officer  
Victoria S. Escoriza, Executive Assistant  
David Silverstone, Consumer Advocate

**CALL TO ORDER**

Assistant District Counsel Christopher Stone called the meeting to order at 12:01 P.M.

**ROLL CALL AND QUORUM**

The District Clerk informed the Audit Committee that a quorum was present, and the meeting was declared a legal meeting of the MDC Audit Committee of The Metropolitan District of Hartford County, Connecticut.

### **ELECTION OF CHAIRPERSON**

Assistant District Counsel Christopher Stone called for the election of the Chair. Commissioner Vicino placed Commissioner Kathleen Kowalyshyn's name in nomination, Commissioner Hoffman seconded the nomination.

There being no further nominations, the nominations were closed. Commissioner Kathleen Kowalyshyn was elected Chairperson of the Audit Committee for 2018 and 2019. Chairperson Kathleen Kowalyshyn assumed the Chair and thanked the Audit Committee.

### **ELECTION OF VICE CHAIRPERSON**

Chairperson Kowalyshyn called for the election of the Vice Chair. Commissioner Sweezy placed Commissioner Donald M. Currey's name in nomination, and the nomination was duly seconded by Commissioner Hoffman.

There being no further nominations, the nominations were closed. Commissioner Donald M. Currey was elected Vice Chairman of the Audit Committee for 2018 and 2019.

### **PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

### **APPROVAL OF MINUTES**

***On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of January 26, 2017 and meeting minutes of April 27, 2017 were approved.***

***Without objection, agenda item #7 "S&P Ratings Report" was taken up prior to agenda item #6 "Business Transformation Update".***

### **REPORT FROM STAFF RE: S&P RATINGS REPORT UPDATE**

John M. Zinzarella, Deputy Chief Executive Officer, gave a presentation regarding the S&P Ratings Report.

**REPORT FROM STAFF RE: BUSINESS TRANSFORMATION UPDATE****EXECUTIVE SESSION**

At 12:39 P.M., Chairperson Kowalyshyn requested an executive session to discuss a pending claim/litigation.

***On motion made by Commissioner Hoffman and duly seconded, the Audit Committee entered into executive session to discuss a pending claim/litigation.***

Those in attendance during the executive session:

Commissioners Donald M. Currey, Peter Gardow, Denise Hall, Allen Hoffman, Jean Holloway, Kathleen Kowalyshyn, Gary LeBeau, Alphonse Marotta, Bhupen Patel, Raymond Sweezy, Alvin Taylor, Richard W. Vicino and District Chairman William A. DiBella; Citizen Member Linda King-Corbin; Chief Executive Officer Scott W. Jellison, Deputy Chief Executive Officer of Business Services John M. Zinzarella, Director of Operations Christopher Levesque, Director of Engineering Sue Negrelli, Director of Procurement Kelly Shane; Attorneys Christopher Stone, Carl Nasto and John Mirtle.

**RECONVENE**

At 2:05 P.M., Chairperson Kowalyshyn requested to come out of executive session and on motion made by District Chairman DiBella and duly seconded, the Audit Committee came out of executive session and reconvened. No formal action was taken.

**ADJOURNMENT**

The meeting was adjourned at 2:05 P.M.

ATTEST:

John S. Mirtle, Esq.  
District Clerk

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Date of Approval