



The Metropolitan District
water supply · environmental services · geographic information

**BUREAU OF PUBLIC WORKS
REGULAR MEETING
WEDNESDAY, NOVEMBER 19, 2025
5:30 PM**

Location

Board Room
District Headquarters
555 Main Street, Hartford

Dial in #: (415)-655-0001
Access Code: 2304 892 6828 #

[Meeting Video Link](#)

Commissioners

Avedisian	Johnson
Bazzano	Lester
Bush	Magnan
Currey (Ex-Officio)	Pane
DiBella	Patel
Drake	Salemi
Gale	Taylor
Gentile	Torres (VC)
Healy	Woulfe
Hoffman (C)	

Quorum: 10

1. **CALL TO ORDER**
2. **PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**
3. **INDEPENDENT CONSUMER ADVOCATE COMMENTS & QUESTIONS RELATIVE TO AGENDA ITEMS**
4. **APPROVAL OF MEETING MINUTES OF OCTOBER 27, 2025**
5. **CONSIDERATION AND POTENTIAL ACTION RE: REVISIONS TO DISTRICT SEWER USER CHARGE RATES AND OTHER SEWER CHARGES**
6. **CONSIDERATION AND POTENTIAL ACTION RE: REVISIONS TO SEPTAGE REIMBURSEMENT RATE**
7. **DISCUSSION RE: COST BENEFIT ANALYSIS OF POTENTIAL PROGRAM FOR STORMWATER CONNECTIONS IN MEMBER TOWNS WITH SEPARATED SEWER SYSTEMS**
8. **OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**
9. **COMMISSIONER REQUESTS FOR CONSIDERATION OF FUTURE AGENDA ITEMS**
10. **ADJOURNMENT**

FISCAL YEAR 2026 - REVISIONS TO DISTRICT SEWER USER CHARGE RATES AND OTHER SEWER CHARGES

To: Bureau of Public Works for consideration on November 19, 2025

In accordance with Section S12j of the District's Ordinances, sewer use unit charge rates shall be determined annually in conjunction with adoption of the District Budget. The 2026 budget in support of sewer operations calls for a sewer user charge rate to remain unchanged at \$5.90 per ccf or 0.0% change effective January 1, 2026.

Additionally, in support of the 2026 budget and in accordance with Section S12l of the District's Ordinances, the monthly sewer customer service charge per connection will change from \$9.00 to \$12.50 or 38.9% change effective January 1, 2026.

There will be an Administrative Review Fee for work performed by the Utility Services department, Engineering, Real Estate, Environment, Health & Safety, and others related to customer requests. The Administrative Review Fee includes, but is not limited to, the following individual services: availability and capacity analysis, assessment calculation, permit applications for non-domestic sewage wastewater discharges (including, but not limited to, individual permits, Significant Industrial Users, Categorical Industrial User Wastewater to a POTW, Food Service Establishment Wastewater, Groundwater Remediation Wastewater, Miscellaneous Industrial User (MIU) Wastewater, Vehicle Maintenance Wastewater), encroachment permits, abandonment of infrastructure, Engineering/Environmental surveys and documentation requests; this fee will be \$670.

The Annual Wastewater Discharge Compliance Fee of \$150 for all permitted wastewater discharges categorized as non-domestic sewage discharges, including but limited to, individual permits, Significant Industrial Users, Categorical Industrial User Wastewater to a POTW, Food Service Establishment Wastewater, Groundwater Remediation Wastewater, Miscellaneous Discharges of Sewer Compatible (MISC) Wastewater, Vehicle Maintenance Wastewater will be split into 12 monthly increments at a billing rate of \$12.50. The charge is related to costs associated with annual administration and review of discharge monitoring reports, verification of discharges and inventorying and management of customer data.

Following the cost trend for the sewer user charge rate, it is recommended the BOD and COD rates remain unchanged at \$0.70 per pound or effective January 1, 2026. In addition, the suspended solids strength charge will also remain unchanged at \$0.58 per pound effective January 1, 2026. These unit charges, which apply to high flow users, low flow/high strength users and non-municipal tax-exempt users, are for the following:

Liquid flow charge rate based on sewer flow in hundreds of cubic feet (CCF).

1. BOD (biochemical oxygen demand) strength charge rate based on pounds of BOD for the concentration of BOD exceeding 300 milligrams per liter (mg/l); AND/OR

COD (chemical oxygen demand) strength charge rate based on pounds of COD for that concentration of COD exceeding 700 mg/l.

2. Suspended solids strength charge rate based on pounds of suspended solids for that concentration exceeding 300 mg/l.

In accordance with Section S12p of the District's Ordinances, sewer user charge Late Filing/Sewage Evaluation Fees will remain at \$250.00 for the 2026 budget.

Additionally, Section S12x of the District's Ordinances provides for the Special Sewer Service Charge (a.k.a. Clean Water Project Charge), primarily for payment of principal and interest on certain bonds and loans which proceeds are used to finance the costs associated with the Clean Water Project and going forward, the Integrated Plan. The Special Sewer Service Charge is set annually in conjunction with adoption of the District Budget. Effective January 1, 2026, said charge shall be \$4.87 per hundred cubic feet (ccf), an increase from \$4.57 in 2025, to be uniformly applied and to be proportional to the quantity of water used by District customers who utilize the District sewer system and are furnished water directly by the Metropolitan District. The Special Sewer Service Charge shall appear separately on the water bills of the District.

Liquid Waste Discharge Fee (other than Acceptable Septage): A fee is required as part of the approval from MDC for its acceptance, by whatever means, of the discharge of liquid waste other than Acceptable Septage, as provided by §S13b of the District's Sewer Ordinances. For example, but without limiting the forms of liquid waste subject to this fee, this fee shall apply to the following without limitation: groundwater; remediated groundwater; contaminated stormwater; contaminated groundwater permitted through a CT DEEP Groundwater Remediation General Permit or other CT DEEP Miscellaneous General or Individual Permit; landfill leachate; process equipment condensate; groundwater used for process water including cooling water; discharges granted temporary authorization to discharge by CT DEEP; and stormwater discharged into a separated sanitary sewer system.

Liquid Waste Discharge Fee (other than Acceptable Septage) discharge subject to approval by the District:

Tier 1--	0-500,000 avg. gallons per month	\$0.13/gal
Tier 2--	500,001 to 700,000 avg. gallons per month	\$0.07/gal
Tier 3--	700,000+ avg. gallons per month	\$0.05/gal

FOG Charges: Fees are charged to Class III and IV and FDA class 2, 3, and 4 Food Service Establishments FSE or any other facility that is likely to discharge fats, oils and grease above the effluent limit of 100 mg/l to offset the costs of managing the Fats, Oils and Grease (FOG) program. This program is required by the CT Department of Energy and Environmental Protection General Permit for the Discharge of Wastewater Associated with Food Service Establishments.

It is **RECOMMENDED** that it be:

Voted: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

Resolved: That, in accordance with Section S12j of the District Ordinances, Unit Charges For Computing The Sewer User Charge, a sewer user charge rate of five dollars

and ninety cents (\$5.90) per hundred cubic feet of sewer flow be effective for meter readings on and after January 1, 2026 and that, effective January 1, 2026, a sewer user customer service charge per connection of nine dollars (\$9.00) per month, a BOD strength charge of seventy cents (\$0.70) per pound be billed on sewer flow for that concentration of BOD exceeding 300 milligrams per liter; a COD strength charge of seventy cents (\$0.70) per pound be billed on sewer flow for that concentration of COD exceeding 700 milligrams per liter; and a suspended solids strength charge of fifty eight cents (\$0.58) per pound be billed on sewer flow for that concentration of suspended solids exceeding 300 milligrams per liter.

Further

Resolved: In accordance with Section S12x of the District's Ordinances, the rate for the Special Sewer Service Charge a.k.a. Clean Water Project Charge shall be \$4.87 per ccf commencing January 1, 2026.

Further

Resolved: That the District Board approve the following schedule of fees effective January 1, 2026.

	<u>CURRENT</u>	<u>PROPOSED</u>
Installation, Repair or Replacement of Sewer Meters		
<i>Fees are charged to wastewater dischargers that require metering of discharges for billing purposes. The charge is for the initial District meter installation and required repair or replacement of District meter as needed during the permitted discharge period.</i>		
5/8" meter	\$360	\$500
3/4" meter	\$375	\$550
1" meter	\$445	\$575
1-1/2" meter	\$1,140	\$1,140
2" meter	\$1,250	\$1,250
3" meter	\$2,630	\$2,775
4" meter	\$3,180	\$3,550
6" meter	\$5,090	\$7,150
8" meter	\$14,840	\$14,840
10" meter	\$17,110	\$17,110
12" meter	\$17,800	\$17,800
Hydrant meter assembly	\$2,000	N/A
Meter pit (5/8" - 1")	\$1,750	\$1,750
Meter pit (1 1/2" and 2" without bypass)	\$5,500	\$5,500
Meter pit (1 1/2" and 2" with bypass)	N/A	\$6,000
Meter pit (3" and Larger)	Actual Cost*	Actual Cost*
	+ Overhead	+ Overhead
Open Channel Sewer	\$15,300	\$15,300
Meter Chamber for Open Channel	Actual Cost*	Actual Cost*
	+ overhead	+ overhead
Radio transmitter unit	\$242	\$225

	<u>CURRENT</u>	<u>PROPOSED</u>
Liquid Waste Discharge Fee (other than Acceptable Septage)		
Discharge subject to approval by the District:		
Tier 1-- 0-500,000 avg. gallons per month	\$0.13/gal	\$0.13/gal
Tier 2-- 500,001 to 700,000 avg gallons per month	\$0.07	\$0.07
Tier 3-- 700,000+ avg gallons per month	\$0.05	\$0.05
Equivalent Inflow Removal Rate ("EIRR")	N/A	\$11,100
<i>The calculated cost for removal of the average volume per day of inflow from a typical single-family property. EIRR is established per Sewer Ordinance S2I(c)</i>		
Administrative Review for Sewer Services Fee	\$670	\$670
<i>Includes, but is not limited to, the following individual services: availability and capacity analysis, assessment calculation, permit applications for non-domestic sewage wastewater discharges (individual permits, Significant Industrial Users, Categorical Industrial User Wastewater to a POTW, Food Service Establishment Wastewater, Groundwater Remediation Wastewater, Miscellaneous Industrial User (MIU) Wastewater, Vehicle Maintenance Wastewater), encroachment permits, abandonment of infrastructure, Engineering/Environmental surveys and documentation requests</i>		
Annual Wastewater Discharge Compliance Fee	\$150	\$150
<i>For all permitted wastewater discharges categorized as non-domestic sewage discharges, including but not limited to, individual permits, Significant Industrial Users, Categorical Industrial User Wastewater to a POTW, Food Service Establishment Wastewater, Groundwater Remediation Wastewater, Miscellaneous Industrial User (MIU) Wastewater, Vehicle Maintenance Wastewater. The charge is related costs associated with annual administration and review of discharge monitoring reports, verification of discharges and inventorying and management of customer data. The fee will be billed on a monthly basis at \$12.50/month.</i>		
Wastewater Discharge Compliance Fees		
Failure to submit Registration or Variance Applications	\$500	\$500
Disallow Inspection	\$225	\$225
Failure to maintain discharge records including analytical results and discharge volumes	\$200	\$200
No FOG management or pre-treatment equipment installed	\$200	\$200

	<u>CURRENT</u>	<u>PROPOSED</u>
Non-compliant FOG management or pre-treatment equipment installed	\$200	\$200
Failure to properly maintain/service FOG and pre-treatment equipment to maintain proper working order and provide inspection and maintenance records as required.	\$100	\$100
Failure to maintain FOG management equipment in proper working order	\$200	\$200
Failure to clean FOG management equipment quarterly or when 25% of the depth of the trap is filled with food solids and FOG, whichever comes first.	\$200	\$200
Failure to properly dispose of brown and/or yellow grease	\$200	\$200
Source of sewer blockage	\$1,000	\$1,000
Source of sanitary sewer overflow - Actual costs will be billed to the facility for time and materials related to the overflow	minimum \$1,000 or Actual Cost whichever is greater	minimum \$1,000 or Actual Cost whichever is greater

Wastewater Discharge Violation Correction Schedule

Discharge and/or Equipment not registered	7 days	7 days
No FOG management or pre-treatment equipment installed	30 days	30 days
FOG management equipment in need of repair or cleaning	7 days	7 days
Failure to maintain written records of FOG management equipment cleaning and inspection	7 days	7 days
Disallow an inspection – Inspection must be scheduled within 7 days of initial inspection attempt	7 days	7 days
Failure to clean and maintain FOG management equipment as required	7 days	7 days
Source of sewer blockage	24 Hours	24 Hours
Source of sanitary sewer overflow (minimum)	24 Hours	24 Hours

Respectfully submitted,



John S. Mirtle
District Clerk

REVISIONS TO SEPTAGE REIMBURSEMENT RATE

To: Bureau of Public Works for consideration November 19, 2025

Following the cost trends and in accordance with Section S14d of the District's Ordinances, it is recommended the Septage reimbursements for member town residents be increased from \$225 to \$275. The last increase to the septage reimbursement rate was effective January 1, 2016.

REIMBURSEMENTS FOR MEMBER TOWNS RESIDENTS

Member town residents who are not provided access to the District's sewer collection system are compensated by the District through a reimbursement program that provides the residents with as much as \$275 every three years for documented septage removal costs. A review by staff has also determined that a significant percentage of haulers are not passing the savings in disposal cost on to the residents within our member towns.

Presently, procedures for verifying resident and non-resident wastewater are limited. Though periodic spot checks are made by staff to verify the collection of septage from residential location within the District's member municipalities, in many cases this process is considered to be annoying to residents, time consuming and inconclusive in determining the actual quantities pumped from the member-town residence and the amount actually disposed at no fee by the hauler.

Conclusion

As a result of these findings, staff recommend that the following charges be incorporated in the reimbursement policy. That the reimbursement to qualified member-town residents for septage removal fees be increased from the present \$225 to \$275 to cover the cost for disposal at the Hartford Water Pollution Control Facility.

Therefore, it is **RECOMMENDED** that it be

VOTED: That the Bureau of Public Works approves the following resolution:

RESOLVED: The septage reimbursement rate for member town residents be \$275 effective on and after January 1, 2026.

Respectfully submitted,



John S. Mirtle
District Clerk

**BUREAU OF PUBLIC WORKS
REGULAR MEETING**

555 Main Street, Hartford

October 27, 2025

Present: Commissioners John Avedisian, John Bazzano, William DiBella, John Gale, Allen Hoffman, Gary Johnson, James Woulfe and District Chairman Donald Currey (8)

Remote

Attendance: Commissioners Joan Gentile, Byron Lester, Maureen Magnan, Bhupen Patel and Calixto Torres (5)

Absent: Commissioners Richard Bush, David Drake, Pasquale Salemi and Alvin Taylor (4)

Also

Present: Commissioner William DiBella
Commissioner Dominic Pane
Scott W. Jellison, Chief Executive Officer
Christopher Stone, District Counsel
John Mirtle, District Clerk
Christopher Levesque, Chief Operating Officer
Kelly Shane, Chief Administrative Officer
Susan Negrelli, Director of Engineering
Dave Rutty, Director of Operations
Robert Schwarm, Director of Information Services (Remote Attendance)
Tom Tyler, Director of Facilities
Jason Waterbury, Assistant Manager of Engineering
Clarence Corbin, Project Manager
Carrie Blardo, Assistant to the Chief Executive Officer
Victoria Escoriza, Executive Assistant
Matt McAuliffe, IT Consultant (Remote Attendance)
Kevin Sullivan, IT Consultant (Remote Attendance)
Elizabeth Tavelli, Independent Consumer Advocate (Remote Attendance)

CALL TO ORDER

The meeting was called to order by Chairperson Hoffman at 5:30 PM.

A moment of silence was held in honor of Commissioner Holloway, who passed over the weekend.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

**INDEPENDENT CONSUMER ADVOCATE COMMENTS & QUESTIONS RELATIVE TO
AGENDA ITEMS**

Elizabeth Tavelli, ICA, had no comments or questions.

APPROVAL OF MEETING MINUTES

On motion made by Commissioner Gale and duly seconded, the meeting minutes of September 8, 2025 were approved.

**ACCEPTANCE OF SEWERS BUILT BY DEVELOPER'S
PERMIT-AGREEMENT**

To: Bureau of Public Works for consideration on October 27, 2025

The sewers outlined in the following resolution have been constructed under Developer's Permit-Agreement in accordance with the plans, specifications and standards of the District, and the Director of Engineering has certified to all of the foregoing.

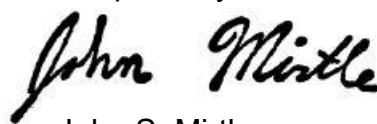
It is therefore **RECOMMENDED** that, pursuant to Section S8g of the Sewer Ordinances re: "Acceptance of Developer's Sewers," it be

Voted: That the Bureau of Public Works recommends to the District Board passage of the following resolution:

Resolved: That, in accordance with Section S8g of the District Ordinances, the following is incorporated into the sewer system of The Metropolitan District as of the date of passage of this resolution:

	<u>Sewers In</u>	<u>Built By</u>	<u>Completion Date</u>
1	6723 Myra Cohen Way / 16 Fenn Road, Newington	Developer: Newington Car Wash Property, LLC Contractor: Gallito Construction, LLC	December 15, 2023
2	48 Fairfield Avenue, Newington	Developer: Greg Patchen Contractor: Holcomb Farms (Randy Wilson)	November 29, 2022
3	Baker Hollow Road, Windsor	Developer: Town of Windsor Contractor: Dayton Construction	July 9, 2024

Respectfully submitted,



John S. Mirtle
District Clerk

On motion made by District Chairman Currey and duly seconded, the report was received and resolution adopted by unanimous vote of those present.

SEWER INVESTIGATIONS, REPAIR & REHABILITATION IN CENTRAL ROW AND MARKET STREET - HARTFORD

Project Manager Clarence Corbin gave a presentation regarding the large diameter sewer rehabilitation project phase 3A in Hartford, taking place in Central Row and Market Street areas.

At 5:50 PM, Commissioner Gentile entered the meeting remotely.

SEWER BACKUP PREVENTION PROGRAM AND BACKWATER VALVE PROGRAM

Chief Executive Officer Scott Jellison discussed the sewer backup prevention program and backwater valve program. He discussed potential Memorandums of Understanding with member towns regarding separated stormwater infrastructure.

WETHERSFIELD COVE CSO ABATEMENT

Director of Engineering Susan Negrelli discussed the progress on the Wethersfield Cove CSO abatement, also known as Contract 4 of the South Hartford Conveyance & Storage Tunnel (SHCST).

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

No one from the public appeared to be heard.

ADJOURNMENT

The meeting was adjourned at 6:11 PM

ATTEST:

John S. Mirtle
District Clerk

Date of Approval

**Video of the full October 27, 2025 Bureau of Public Works meeting is available at <https://www.youtube.com/@MetropolitanDistrictCommission> **