

THE METROPOLITAN DISTRICT COMMISSION

555 Main Street
Hartford, Connecticut 06103
Monday, February 5, 2018

Present: Commissioners Andrew Adil, John Avedisian, Clifford Avery Buell, Luis Caban, Daniel Camilliere, Donald M. Currey, William A. DiBella, Timothy J. Fitzgerald, Peter Gardow, Denise Hall, James Healy, Allen Hoffman, Jean Holloway, David Ionno, Kathleen J. Kowalyszyn, Alphonse Marotta, Dominic M. Pane, Bhupen Patel, Pasquale J. Salemi, Raymond Sweezy, Alvin Taylor, Richard W. Vicino (22)

Absent: Commissioners Mary Anne Charron, Matthew B. Galligan, Sandra Johnson, Byron Lester, Maureen Magnan, Whit Osgood, Michael Solomonides and New Britain Special Representative Michael Carrier (8)

Also

Present: Citizen Member Martin Courneen
Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher Stone, Assistant District Counsel
Brendan Fox, Assistant District Counsel
John S. Mirtle, District Clerk
Robert Constable, Director of Finance
Christopher Levesque, Director of Operations
Sue Negrelli, Director of Engineering
Kelly Shane, Director of Procurement
Tom Tyler, Director of Facilities
Robert Zaik, Director of Human Resources
Marcy Wright-Bolling, Manager of Human Resources
Michael Curley, Manager of Technical Services
Jennifer Ottalagana, Project Manager
Nick Salemi, Special Services Administrator
Kerry E. Martin, Assistant to the Chief Executive Officer
Carrie Blardo, Assistant to the Chief Operating Officer
Cynthia A. Nadolny, Executive Assistant
Victoria S. Escoriza, Executive Assistant
David Silverstone, Consumer Advocate

CALL TO ORDER

The meeting was called to order by Chairman DiBella at 6:17PM

ROLL CALL AND QUORUM

The District Clerk called the roll and informed Chairman DiBella that a quorum of the Commission was present, and the meeting was declared a legal meeting of the District Board of The Metropolitan District of Hartford County, Connecticut.

PLEDGE OF ALLEGIANCE

Those in attendance stood and recited the Pledge of Allegiance.

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

Judy Allen of West Hartford spoke in support of the West Hartford Community Television resolution.

APPROVAL OF MINUTES

On motion made by Commissioner Adil and duly seconded, the meeting minutes of January 8, 2018 were approved.

REPORT FROM DISTRICT COUNSEL

R. Bartley Halloran delivered the District Counsel's Report regarding the State Water Plan's inclusion of references to the public trust and legal water rights in the state.

REPORT FROM DISTRICT CHAIRMAN

District Chairman DiBella recognized former Commissioner Flemming-Butler, who addressed the Board and thanked the Commissioners, staff and Chairman.

REPORT FROM CHIEF EXECUTIVE OFFICER

Scott W. Jellison presented the Chief Executive Officer's Report and Christopher Levesque and Sue Negrelli gave a presentation regarding water main breaks and leaks.

Commissioner Kowalyshyn left the meeting at 7:05PM

Commissioner Marotta left the meeting at 7:11PM

**PERSONNEL, PENSION AND INSURANCE COMMITTEE
CHANGES TO BENEFITS AND CONDITIONS OF EMPLOYMENT FOR
EXEMPT & EXCLUDED EMPLOYEES**

To: District Board

February 5, 2018

From: Personnel, Pension and Insurance Committee

Staff has been considering options to decrease, or at least hold steady, future employment costs. Staff recommends that the following modifications regarding pension contributions, OPEB contributions and health insurance benefits be implemented for new Exempt and Excluded employees hired after March 1, 2018.

As detailed below, staff also recommends the following proposed modifications for existing Exempt and Excluded employees: continuing the existing moratorium on classification review requests, overtime pay change and offering existing employees the ability to select a Health Savings Account.

Similar elements have been proposed to all three of the bargaining units.

For New Exempt and Excluded Employees hired after March 1, 2018:

- A. Pension contribution to 7.5% of regular compensation;
- B. OPEB (Other Post-Retirement Benefits) contribution of 1.5% of regular compensation;
- C. There shall be a moratorium for initiating Classification Review Requests continued indefinitely;
- D. All new Exempt and Excluded employees eligible for overtime must work forty hours in the week of assigned overtime in order to be eligible for the time and one-half overtime premium;
- E. No Spousal or Dependent medical/dental coverage upon retirement;
- F. New employees will be enrolled in a Health Savings Account ("HSA") and will contribute 16% of the Anthem Blue Cross Blue Shield Allocation Rate ("Allocation Rate"). Limited to the first three years of employment, the District will contribute \$1,000 annually for single and \$ 2,000 annually for family coverages. Any such contribution shall be terminated upon retirement. During retirement, the new retiree's contribution percentage will be frozen at the date of retirement, but that the frozen contribution percentage will be applied to the Allocation Rate as adjusted annually for the retiree's lifetime.
- G. As these new employees retire and attain Medicare eligibility, there will be no reimbursement for Medicare Part B by the District;

- H. These new employees shall not receive any pre-retirement pay-out of the “up to 50 days of Sick Leave and/or Vacation” time ;

For existing Exempt and Excluded Employees:

- A. The existing moratorium for initiating Classification Review Requests shall be indefinitely extended;
- B. All existing Exempt and Excluded employees eligible for overtime must work forty hours in the week of assigned overtime in order to be eligible for the time and one-half overtime premium;
- C. Existing Exempt and Excluded employees will have the option to change their medical coverage to the Health Savings (HSA) Account will contribute 16% of the Anthem Blue Cross Blue Shield Allocation Rate (“Allocation Rate”). Limited to the three years period following this election, the District will contribute \$ 1,000 annually for single and \$ 2,000 annually for family coverages. Any existing employee choosing to participate in an HSA will have a one-time opportunity on the first anniversary of the commencement of their HSA plan to discontinue their participation in the plan. During retirement, the new retiree’s contribution percentage will be frozen at the date of retirement, but that the frozen contribution percentage will be applied to the Allocation Rate as adjusted annually for the retiree’s lifetime.

At a meeting of the Personnel, Pension and Insurance Committee held on February 5, 2018, it was:

VOTED: That the Personnel Pension and Insurance Committee recommend to the District Board passage of the following resolution:

RESOLVED: For New Exempt and Excluded Employees hired after March 1, 2018, the following changes to benefits and conditions for employment shall be applied:

- A. Pension contribution to 7.5% of regular compensation;
- B. OPEB (Other Post-Retirement Benefits) contribution of 1.5% of regular compensation;
- C. There shall be a moratorium for initiating Classification Review Requests continued indefinitely;
- D. All new Exempt and Excluded employees eligible for overtime must work forty hours in the week of assigned overtime in order to be eligible for the time and one-half overtime premium;
- E. No Spousal or Dependent medical/dental coverage upon retirement;
- F. New employees will be enrolled in a Health Savings Account (“HSA”) and will contribute 16% of the Anthem Blue Cross Blue Shield

Allocation Rate (“Allocation Rate”). Limited to the first three years of employment, the District will contribute \$1,000 annually for single and \$ 2,000 annually for family coverages. Any such contribution shall be terminated upon retirement. During retirement, the new retiree’s contribution percentage will be frozen at the date of retirement, but that the frozen contribution percentage will be applied to the Allocation Rate as adjusted annually for the retiree’s lifetime.

- G. As these new employees retire and attain Medicare eligibility, there will be no reimbursement for Medicare Part B by the District;
- H. These new employees shall not receive any pre-retirement pay-out of the “up to 50 days of Sick Leave and/or Vacation” time ;

For existing Exempt and Excluded Employees:

- D. The existing moratorium for initiating Classification Review Requests shall be indefinitely extended;
- E. All existing Exempt and Excluded employees eligible for overtime must work forty hours in the week of assigned overtime in order to be eligible for the time and one-half overtime premium;
- F. Existing Exempt and Excluded employees will have the option to change their medical coverage to the Health Savings (HSA) Account will contribute 16% of the Anthem Blue Cross Blue Shield Allocation Rate (“Allocation Rate”). **For an existing Exempt and Excluded employee that elects to switch to the HSA during the first available open enrollment, the District will contribute \$1,500 for single and \$3,000 for family coverages into the employee’s HSA. For the following two years, the District will contribute \$ 1,000 for single and \$ 2,000 for family coverages.** Any existing employee choosing to participate in an HSA will have a one-time opportunity on the first anniversary of the commencement of their HSA plan to discontinue their participation in the plan. During retirement, the new retiree’s contribution percentage will be frozen at the date of retirement, but that the frozen contribution percentage will be applied to the Allocation Rate as adjusted annually for the retiree’s lifetime.

Be It Further

Resolved: The District Board refers to the Committee on MDC Government any necessary ordinance changes to implement this resolution.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

The resolution was amended at a meeting of the Personnel, Pension and Insurance Committee held on February 5, 2018, as shown above in redline.

On motion made by Commissioner Fitzgerald and duly seconded, the report was received and resolution adopted, as amended by the Personnel, Pension and Insurance Committee, by unanimous vote of those present.

Without objection, agenda items #9B "NEW SUPERVISORY POSITION" and #9C "WATER/WASTEWATER TREATMENT PLANT OPERATOR TRAINEE POSITION" were consolidated and considered together.

**PERSONNEL, PENSION AND INSURANCE COMMITTEE
CHANGES TO CLASSIFICATION SYSTEM
NEW SUPERVISORY POSITION**

To: District Board February 5, 2018

From: Personnel, Pension and Insurance Committee

As part of the District's continuing efforts to decrease the number of classifications, the District negotiated an agreement with Local 1026, AFSCME. The terms of the Agreement provides that the existing classifications of Water Pollution Control Plant Shift Supervisor and Water Pollution Control Satellite Supervisor be eliminated with a new combined classification proposed. A copy of the Agreement is attached.

Staff is recommending that the Classification be amended to include the Water pollution Control Supervisor classification. A copy of the proposed specification is attached. The SS07 salary allocation proposed matches the allocation of the existing WPC Satellite Supervisor classification.

The negotiated Agreement creates the opportunity for aspiring supervisors to secure the Class 4 Wastewater Plant Operator Certificate.

**Code: 37837
Employee Group: Local 1026
FLSA Status: Non-Exempt**

**METROPOLITAN DISTRICT COMMISSION
CLASSIFICATION DESCRIPTION**

CLASSIFICATION TITLE: WATER POLLUTION CONTROL SUPERVISOR

JOB SUMMARY

This is very responsible water pollution control plant supervisory work involving the direction of the operation of the Hartford and satellite water pollution control plants, including all unit processes of water pollution control plant operations, maintenance and process control and oversight. Responsibilities include unit processes direction of preliminary treatment, primary treatment, secondary treatment, chlorine/Ultraviolet disinfection solids processing, solids receiving, thickening (both gravity and dissolved air floatation), dewatering, wet weather, heat recovery/electrical production and all associated equipment.

Work involves responsibility for the safe, effective and timely operation of the assigned plant. Duties include directing plant operations and maintenance, and conducting plant record keeping and administration. This position also has the responsibility for making very difficult plant technical and operational decisions. This work requires that the employee have considerable knowledge, skill and ability in water pollution control plant operations and supervision.

ESSENTIAL FUNCTIONS

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Schedules, assigns, supervises and evaluates a medium to large size work groups. Investigates and resolves operational problems and responds to complaints from the public.
- Fills out forms and reports on completed work assignments and completes employee time records. Compiles and analyzes operational data and prepares routine reports. Orders parts and materials.
- Drafts unit budget and controls expenditures within fund allocations.
- Trains and counsels employees. Administers union contract language and oral and written warnings, and recommends higher level discipline. Assists in employee selection. Assures safe work practices.

- Coordinates activities on a short and long term basis to assure personnel, materials and equipment necessary for projects and objectives. Responds to emergency call-outs.
- Performs related work as required.

SUPERVISION RECEIVED

Works under the general supervision of the Manager of Water Pollution Control through the WPC Superintendent.

MINIMUM QUALIFICATIONS

A high school diploma or the equivalent, some training in water pollution control plus six (6) years of progressively responsible water pollution control facility operations experience including at least two (2) years in a crew leader or supervisory capacity, or an equivalent combination of education and qualifying experience substituting on a year-for-year basis.

SPECIAL REQUIREMENTS

Must have a valid Connecticut Class III Water Pollution Control Plant Operator's Certificate with the Class IV Water Pollution Control Plant Operator's Certificate preferred.

Must have a valid driver's license.

KNOWLEDGE, SKILLS, AND ABILITIES

- Considerable knowledge of Class IV and III water pollution control plant operations and supervision.
- Good knowledge of public administration principles and practices as applied to work unit reporting and routine administrative procedures.
- Good ability to communicate orally and to lead others in a work unit; some writing ability.
- Good ability to administer policies and procedures including scheduling, routine decision-making and the completion of forms and reports.
- Good ability to supervise others in a work unit.

- Considerable ability to establish and maintain effective working relationships with coworkers, vendors, contractors, consultants, and the general public.

ADA COMPLIANCE

Physical Ability: Tasks require the ability to exert moderate physical effort that involves lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (under 50 pounds).

Sensory Requirements: Some tasks require the ability to perceive and discriminate: (i) visual and/or auditory cues or signals; and/or (ii) odors. Some tasks require the ability to communicate orally and in writing.

Environmental Factors: Essential functions are performed in plants, frequently exposed to heavy industrial equipment, caustic chemicals, raw sewage, activated sludge, biologically contaminated underground facilities, and the like.

The Metropolitan District Commission is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Commission will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

At a meeting of the Personnel, Pension and Insurance Committee held on February 5, 2018, it was:

VOTED: That the Personnel, Pension and Insurance Committee recommend to the District Board passage of the following resolution:

RESOLVED: That the Classification System be amended to show the elimination of the WPC Plant Shift Supervisor and WPC Satellite Supervisor classifications with the creation of a unified Water Pollution Control Supervisor, SS07, classification.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

Memorandum of Understanding

The Metropolitan District Commission, hereinafter, "the District," together with Local 1026, COUNCIL 4, AFSCME, hereinafter, "the Union," in mutual consideration of the promises made herein, WITHOUT SETTING PRECEDENT OR ESTABLISHING PRACTICE, agree to the following:

1. This Agreement is *subject to the ratification process of the District and the Union.*
2. Limited to employees assigned to the Water Pollution Control Series, conditioned entirely upon the approval of the District's governing bodies including Board of Commissioners, the District shall propose a new multi-tasking *Water Pollution Control Supervisor*, SS07, classification and shall propose to move the Assistant WPC Superintendent to SS09 salary allocation.. The proposed new classification shall reflect a combination of the present WPC Satellite and WPC Plant Shift Supervisors classifications. The new classification shall require a Connecticut Class 3 Water Pollution Control Operator Certification.

Should the proposals above be approved, the parties further agree that should an employee assigned to the new WPC Supervisor, SS07, classification subsequently secure a Connecticut Class 4 Water Pollution Control Operator Certification, the District shall, effective the Sunday following the date of the certification, adjust the employee's compensation to the SS08 salary.

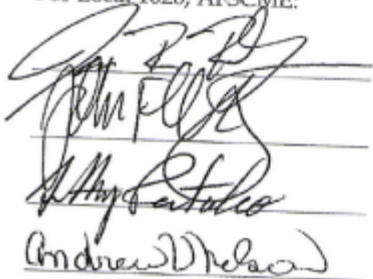
3. Should the proposals above be approved, the District shall make the following compensation adjustments effective to the Sunday following the date of full ratification of the parties, including:
 - One employee assigned to the Assistant WPC Superintendent to SS09;
 - Three employees assigned to the WPC Plant Shift Supervisor to SS07;
 - One employee assigned to a WPC Satellite Supervisor already possessing a Class 4 certificate to SS08;
 - One WPC Plant Shift Supervisor position already possessing a Class 4 certificate to SS08; See ATTACHMENT

For those employees assigned to the WPC Satellite Supervisor, SS07, save for the one employee who already possess the Connecticut Class 4 Water Pollution Control Operator Certification, there shall be no compensation adjustment, except that the District may cross-orientate the employees to all of the wastewater functions particularly those at the Hartford WPC Facility. The same cross-orientation process may be employed by the District to all of the employees assigned to the WPC Plant Shift Supervisor position.

4. The District and the Union recognize the workings of Connecticut State Agencies Regulations Sect. 22 a-416-8 (b) related to the use of employees designated as facility Chief Operators. Notwithstanding the foregoing sentence, for District chain of command reporting, the employees assigned to the satellite facilities shall continue to report to the WPC Superintendent.
5. Should the proposals above be approved, the District shall be free to temporarily assign qualified employees to fill staffing needs across the entire WPC Series without contest or challenge.
6. Should the proposals above be approved the District agrees to post the new WPC Supervisor, SS07, to replace a retired employee at the East Hartford WPC Facility. Said position shall be posted as an "open" posting.
7. For future supervisory position vacancies in the Water Pollution Control Series, the District reserves the right to determine if the position is to be filled. Nothing herein shall be construed as the creation of any expressed or implied staffing requirement or condition.
8. All other terms and conditions of the Collective Bargaining Agreement not herein waived or modified continue in full force and effect.
9. This Agreement satisfies the requirements of Section 20.1 of the Collective Bargaining Agreement.


All terms and conditions above, agreed to this 29th day of November 2017.

For Local 1026, AFSCME:



 Andrew D. DeLoe

For the Metropolitan District:



ATTACHMENT

Affected Employee:	Present Classification:	Proposed Action:
Robert Lugli	Assistant WPC Superintendent, SS08	Assistant WPC Superintendent, SS09
Bruce Lundie	WPC Plant Shift Supervisor, SS05	Water Pollution Control Supervisor, SS07
Brian Staley	WPC Plant Shift Supervisor, SS05	Water Pollution Control Supervisor, SS07
Ryon Jagoda	WPC Plant Shift Supervisor, SS05	Water Pollution Control Supervisor, SS07
Mark Kajka	WPC Plant Shift Supervisor, SS05	Water Pollution Control Supervisor, SS08
Carl Veilleux	WPC Satellite Supervisor, SS07	Water Pollution Control Supervisor, SS08

**PERSONNEL, PENSION AND INSURANCE COMMITTEE
CHANGES TO CLASSIFICATION SYSTEM
WATER/WASTEWATER TREATMENT PLANT OPERATOR TRAINEE POSITION**

To: District Board February 5, 2018
From: Personnel, Pension and Insurance Committee

As part of the District's continuing efforts to decrease the number of classifications, we are proposing a combined new classification to encompass the existing Water Pollution Control Plant Operator Trainee and the newly proposed Water Treatment Plant Operator Trainee.

Staff is recommending that the Classification System be amended to include the Water/Wastewater Treatment plant operator Trainee classification. A copy of the proposed specification is attached. The proposed labor grade of LT03 matches the allocation of the existing Water Pollution Control Plant Operator Trainee classification.

**Code: 37807
Employee Group: Local 184
FLSA Status: Non-Exempt**

**METROPOLITAN DISTRICT COMMISSION
CLASSIFICATION DESCRIPTION**

**CLASSIFICATION TITLE: WATER/WASTEWATER TREATMENT PLANT
OPERATOR TRAINEE**

JOB SUMMARY

The purpose of this classification is to provide entry-level water pollution control or water treatment operation work at the training level involving the assistance to operators, learning plant operations and procedures, and demonstrating an ability to understand and operate process equipment.

Work involves responsibility for safe assistance to plant operators. Duties include helping with assigned tasks and learning plant operations. This work requires that the employee have some knowledge, skill and ability in general laboring work.

ESSENTIAL FUNCTIONS

The following duties are normal for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned.

- Assists plant operators in all plant operation and maintenance tasks, at all facilities, as assigned. Performs related work as required.
- Learns plant equipment operation methods and procedures.
- Performs work in a safe manner and observes all safety procedures.
- Uses all tools, equipment and materials responsibly, and performs basic monitoring, inspection and preventive maintenance duties. Works as operator as experience is gained and as assigned.
- Obtains appropriate level of operator licensure for water pollution control or water treatment plant.
- May be required to work nights and weekends, depending on plant needs and training availability.

SUPERVISION RECEIVED

Works under the general supervision of a shift supervisor, crew leader or plant operator.

MINIMUM QUALIFICATIONS

A high school diploma or the equivalent plus some experience in mechanical or construction trades, or labor; or any equivalent combination of education, training and experience, substituting on a year-for-year basis, which provides the requisite knowledge, skills and abilities for this classification.

SPECIAL REQUIREMENTS

Must have a valid driver's license.

- Water Operator:
 - Ability to obtain within two (2) years of date of hire a Class 1 Water Treatment Plant Operator Certificate from the Connecticut Department of Public Health (CTDPH).
 - Must successfully pass the Connecticut Department of Public Health's Class 1 Operator Examination.

- *Wastewater Operator:*
 - Must have passed the CT DEEP Class I Wastewater Operator certificate examination. Does not need to possess a CT DEEP Class I license at time of hire.

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of tools, equipment and methods of general laboring work.
- Knowledge of work standards and safety procedures in general laboring work.
- Skill in the operation of computers and plant-related systems and software, and ability to perform light data entry.
- Skill in the use of hand tools and power equipment and controls in plant operation.
- Ability to follow oral and written instructions and to learn District procedures. Ability to communicate orally.
- Ability to perform water pollution control or water treatment work safely, effectively and efficiently.
- Ability to establish and maintain effective working relationships with coworkers.

ADA COMPLIANCE

Physical Ability: Tasks require the ability to exert moderate physical effort that involves lifting, carrying, pushing and/or pulling of objects and materials of moderate weight (50 pounds and under.).

Sensory Requirements: Some tasks require the ability to perceive and discriminate visual and/or auditory cues or signals. Some tasks require the ability to communicate orally and in writing.

Environmental Factors: Essential functions are performed both indoors and outdoors, with potential exposure to any or all of the following: various weather/temperature conditions, high or deep dangerous places, working near moving mechanical/heavy industrial equipment, risk of electric shock, vibration, fumes, airborne particles, chemicals, loud and/or reoccurring noises, raw sewage, activated sludge and dewatered sludge.

The Metropolitan District Commission is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Commission will provide reasonable accommodations to qualified individuals with disabilities and encourages both

prospective and current employees to discuss potential accommodations with the employer.

This action enhances the on-going High School Intern program originated by the District and now, envisioned by the Town of Bloomfield.

At a meeting of the Personnel, Pension and Insurance Committee held on February 5, 2018, it was:

VOTED: That the Personnel, Pension and Insurance Committee recommend to the District Board passage of the following resolution:

RESOLVED: That the Classification System be amended to add the combined Water/Wastewater Treatment Plant Operator Trainee, LT03, classification.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Fitzgerald and duly seconded, the reports for resolutions #9B "NEW SUPERVISORY POSITION" and #9C "WATER/WASTEWATER TREATMENT PLANT OPERATOR TRAINEE POSITION" were received and the resolutions adopted by unanimous vote of those present.

Without objection, agenda items #10A "APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 2018-7061" and #10B "APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 2018-7062" were consolidated and considered together.

**BOARD OF FINANCE
APPROVAL FOR STATE OF CONNECTICUT FINANCING
DWSRF NO. 2018-7061**

To: District Board

February 5, 2018

From: Board of Finance

Staff seeks approval from your Board to execute and deliver the Interim Funding Obligation and Project Loan Obligation to the State of Connecticut having a principal amount of \$2,115,361.50 and having an interest rate of 2.00%.

The low interest loan will fund the replacement of water mains in the vicinity of Montclair Drive and Linbrook Road in West Hartford.

The State of Connecticut, through the Drinking Water State Revolving Fund Program, will provide \$2,115,361.50 in low interest loans at 2.00% to fund the expenses associated with this agreement.

Bond Counsel prepared the following resolution for your approval.

At a meeting of the Board of Finance held on February 5, 2018, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel:

RESOLUTION OF THE DISTRICT BOARD WITH RESPECT TO THE ISSUANCE OF INTERIM FUNDING OBLIGATIONS AND PROJECT LOAN OBLIGATIONS PURSUANT TO THE PROJECT LOAN AND SUBSIDY AGREEMENT DWSRF NO. 2018-7061 BETWEEN THE STATE OF CONNECTICUT AND THE METROPOLITAN DISTRICT UNDER THE DRINKING WATER STATE REVOLVING FUND PROGRAM

RESOLVED:

Section 1. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver any and all Interim Funding Obligations and Project Loan Obligations in the aggregate amount not to exceed \$2,115,361.50. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Project Loan and Subsidy Agreement DWSRF No. 2018-7061 to be entered into with the State of Connecticut (the "Agreement") and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in the Agreement. Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

**BOARD OF FINANCE
APPROVAL FOR STATE OF CONNECTICUT FINANCING
DWSRF NO. 2018-7062**

To: District Board

February 5, 2018

From: Board of Finance

Staff seeks approval from your Board to execute and deliver the Interim Funding Obligation and Project Loan Obligation to the State of Connecticut having a principal amount of \$1,461,991.65 and having an interest rate of 2.00%.

The low interest loan will fund the replacement of water mains in the vicinity of Garden Street in Wethersfield.

The State of Connecticut, through the Drinking Water State Revolving Fund Program, will provide \$1,461,991.65 in low interest loans at 2.00% to fund the expenses associated with this agreement.

Bond Counsel prepared the following resolution for your approval.

At a meeting of the Board of Finance held on February 5, 2018, it was:

VOTED: That the Board of Finance recommends to the District Board passage of the following resolution from Bond Counsel

RESOLUTION OF THE DISTRICT BOARD WITH RESPECT TO THE ISSUANCE OF INTERIM FUNDING OBLIGATIONS AND PROJECT LOAN OBLIGATIONS PURSUANT TO THE PROJECT LOAN AND SUBSIDY AGREEMENT DWSRF NO. 2018-7062 BETWEEN THE STATE OF CONNECTICUT AND THE METROPOLITAN DISTRICT UNDER THE DRINKING WATER STATE REVOLVING FUND PROGRAM

RESOLVED:

Section 1. The Chairman and the District Treasurer or Deputy Treasurer are authorized to execute and deliver any and all Interim Funding Obligations and Project Loan Obligations in the aggregate amount not to exceed \$1,461,991.65. Such Interim Funding Obligations shall be dated as of their date of issue, shall mature within six months of the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum, shall be payable as to principal and interest as provided in the Project Loan and Subsidy Agreement DWSRF No. 2018-7062 to be entered into with the State of Connecticut (the "Agreement") and, to the extent not paid prior to maturity from The Metropolitan District funds, may be renewed by the issuance of Interim Funding Obligations or Project Loan Obligations, all as provided in the Agreement.

Capitalized terms used herein and not defined shall have the meanings ascribed to them in the Agreement.

Section 2. The Project Loan Obligations shall be dated as of their date of issue, shall mature no later than twenty years from the Scheduled Completion Date, shall bear interest at the rate of two percent (2.00%) per annum and shall be payable as to principal and interest as provided in the Agreement.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Salemi and duly seconded, the reports for resolutions 10A "APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 2018-7061" and 10B "APPROVAL FOR STATE OF CONNECTICUT FINANCING DWSRF NO. 2018-7062" were received and the resolutions adopted by unanimous vote of those present.

WEST HARTFORD COMMUNITY TELEVISION

To: District Board

February 5, 2018

After suggestion and discussion at the January District Board meeting, staff has arranged with West Hartford Community Television to video record and televise District Board meetings in 2018. West Hartford Community Television has agreed to record and televise the District Board meetings in 2018 for up to \$5,000. The recordings will be shown on the West Hartford Community Television's public access TV channel and YouTube channel. The recordings will be provided to the District and the District will be free to use the videos for its own purposes such as posting on its own YouTube channel. The recordings will also be available to be provided to other public access TV stations of the District's member or non-member towns.

It is RECOMMENDED that it be voted:

Be it Hereby Resolved:

The District Board hereby authorizes West Hartford Community Television to video record District Board meetings and broadcast said recordings on its public access television channel or make available on the internet provided that West Hartford Community Television provides copies of recordings to the District or its member and non-member towns to be used for their own free use. The District will pay West Hartford Community Television up to \$5,000 per year for recordings of all District Board meetings within that year.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

On motion made by Commissioner Caban and duly seconded, the report was received and resolution adopted, by unanimous vote of those present.

**COMMITTEE ON ORGANIZATION
APPOINTMENT OF COMMISSIONER PANE
TO STRATEGIC PLANNING COMMITTEE**

To: District Board February 5, 2018

From: Committee on Organization

Voted: At a meeting of the Board of Finance held on February 5, 2018, it was:
That the Committee on Organization recommend to the District Board the appointment of Commissioner Dominic M. Pane ~~to replace Commissioner Daniel Camilliere~~ on the Strategic Planning Committee.

Respectfully Submitted,

John S. Mirtle, Esq.
District Clerk

The resolution was amended at a meeting of the Committee on Organization held on February 5, 2018, as shown above in redline.

On motion made by Commissioner Currey and duly seconded, the report was received and resolution adopted, as amended by the Committee on Organization, by unanimous vote of those present.

Commissioner Ionno left the meeting at 7:53 PM

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

David Silverstone, Independent Consumer Advocate, spoke regarding his support of money that needs to be spent on water main replacements. He also spoke regarding the Department of Public Health Primary Fee, and Public Trust. He urged support of the State Water Plan at the General Assembly.

COMMISSIONER QUESTIONS AND COMMENTS

Chairman DiBella congratulated Cindy Nadolny on her upcoming retirement, and thanked her for her 29 years of service to the District.

ADJOURNMENT

The meeting was adjourned at 8:29 PM

ATTEST:

John S. Mirtle, Esq.
District Clerk

Date of Approval