

**BOARD OF FINANCE  
SPECIAL MEETING  
The Metropolitan District  
555 Main Street  
Hartford, Connecticut 06103  
Monday, January 8, 2018**

**PRESENT:** Commissioners Luis Caban, Allen Hoffman and Pasquale J. Salemi; Citizen Members Ram Aberasturia, Ron Angelo, Martin Courneen and Linda King-Corbin and District Chairman William A. DiBella (8)

**ABSENT:** (0)

**ALSO**

**PRESENT:** Commissioner Donald Currey  
Commissioner Denise Hall  
Commissioner David Ionno  
Commissioner Whit Osgood  
Scott W. Jellison, Chief Executive Officer  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
John S. Mirtle, District Clerk  
Robert Constable, Director of Finance  
Sue Negrelli, Director of Engineering  
Robert Schwarm, Director of Information Technology  
Kelly Shane, Director of Procurement  
Tom Tyler, Director of Facilities  
Robert Zaik, Director of Human Resources  
Marcy Wright-Bolling, Manager of Human Resources  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Carrie Blardo, Assistant to the Chief Operating Officer  
Cynthia A. Nadolny, Executive Assistant

**CALL TO ORDER**

Chairman Salemi called the meeting to order at 5:04 PM

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

No one from the public appeared to be heard.

**APPROVAL OF MINUTES**

***On motion made by Commissioner Hoffman and duly seconded, the meeting minutes of the Board of Finance meeting of December 4, 2017 were approved.***

**2017 OPERATING BUDGET TRANSFER**

To: Board of Finance for consideration on January 8, 2018

The 2017 Adopted operating budget is forecasting deficits in the following functional areas: Legal Administration and Debt Service. The forecasted deficits in Legal Administration result of continued litigations. The forecasted deficit in Debt Service is due to the 2017 Adopted budgetary assumption of an advanced refunding of bonds during fiscal 2017 which did not occur due to the current external market conditions.

**CERTIFICATIONS:**

In accordance with Section 3-8 of the Charter of The Metropolitan District, I hereby certify that there exists free from encumbrances, in the following appropriation, the amounts listed:

<b>From:</b>	<b>General</b>	<b>Water</b>	<b>Total</b>
Department 13 - Administrative	7,154.00	7,446.00	14,600.00
Department 18 - Finance	7,350.00	7,650.00	15,000.00
Department 19 - Environment Health & Safety	27,440.00	28,560.00	56,000.00
Department 21 - Emergency Command Center	34,000.00	66,000.00	100,000.00
Department 35 - Laboratory Services	19,200.00	20,800.00	40,000.00
Department 40 - Operating Office	30,870.00	32,130.00	63,000.00
Department 402 - Water Pollution Control	422,000.00	-	422,000.00
Department 404 - Maintenance	151,900.00	158,100.00	310,000.00
Department 741 - Special Agreements & Programs	200,086.00	-	200,086.00
	<u>900,000.00</u>	<u>320,686.00</u>	<u>1,220,686.00</u>

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John M. Zinzarella  
Chief Financial Officer

It is therefore RECOMMENDED that it be:

Voted: That the Board of Finance recommends to the District Board passage of the following resolution.

Resolved: That transfers within the 2017 Budget Appropriations be approved as follows:

<b>From:</b>	<b>General</b>	<b>Water</b>	<b>Total</b>
Department 13 - Administrative	7,154.00	7,446.00	14,600.00
Department 18 - Finance	7,350.00	7,650.00	15,000.00
Department 19 - Environment Health & Safety	27,440.00	28,560.00	56,000.00
Department 21 - Emergency Command Center	34,000.00	66,000.00	100,000.00
Department 35 - Laboratory Services	19,200.00	20,800.00	40,000.00
Department 40 - Operating Office	30,870.00	32,130.00	63,000.00
Department 402 - Water Pollution Control	422,000.00	-	422,000.00
Department 404 - Maintenance	151,900.00	158,100.00	310,000.00
Department 741 - Special Agreements & Programs	200,086.00	-	200,086.00
	<u>900,000.00</u>	<u>320,686.00</u>	<u>1,220,686.00</u>
<b>To:</b>	<b>General</b>	<b>Water</b>	<b>Total</b>
Department 14 - Legal Administration	40,000.00	60,000.00	100,000.00
Department 701 - Debt Service	860,000.00	-	860,000.00
Department 801- Contingency	-	260,686.00	260,686.00
	<u>900,000.00</u>	<u>320,686.00</u>	<u>1,220,686.00</u>

Respectfully Submitted,

Scott W. Jellison  
Chief Executive Officer

*On motion made by Commissioner Hoffman and duly seconded, the report was received and resolution adopted by unanimous vote of those present*

**OPPORTUNITY FOR GENERAL PUBLIC COMMENTS**

No one from the public appeared to be heard.

**ADJOURNMENT**

The meeting was adjourned at 5:14 PM

ATTEST:

John S. Mirtle, Esq.  
District Clerk

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Date of Approval