

**THE WATER BUREAU  
SPECIAL MEETING**

555 Main Street  
Hartford, Connecticut 06103  
Monday, December 4, 2017

**Present:** Commissioners Andrew Adil, Daniel A. Camilliere, Timothy J. Fitzgerald, Georgiana Holloway, David Ionno, Kathleen Kowalyszyn, Domenic Pane, Pasquale J. Salemi, Raymond Sweezy, Alvin Taylor; District Chairman DiBella and Special Representative Michael Carrier (12)

**Absent:** Commissioners Clifford Avery Buell, Mary Ann Charron, Peter Gardow and Byron Lester (4)

**Also**

**Present:** Commissioner John Avedisian  
Commissioner Donald M. Currey  
Commissioner Denise Hall  
Commissioner Whit Osgood  
Citizen Member Ron Angelo  
Scott W. Jellison, Chief Executive Officer  
John M. Zinzarella, Deputy Chief Executive Officer, Business Services  
R. Bartley Halloran, District Counsel  
Christopher Stone, Assistant District Counsel  
Brendan Fox, Assistant District Counsel  
Robert Constable, Director of Finance  
Sue Negrelli, Director of Engineering  
Kelly Shane, Director of Procurement  
Tom Tyler, Director of Facilities  
Robert Zaik, Director of Human Resources  
Lisa Remsen, Financial Analyst  
Nick Salemi, Special Services Administrator  
Kerry E. Martin, Assistant to the Chief Executive Officer  
Carrie Blardo, Assistant to the Chief Operating Officer  
Cynthia A. Nadolny, Executive Assistant

**CALL TO ORDER**

Chairman Sweezy called the meeting to order at 5:06 P.M.

**PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS**

Judy Allen spoke regarding the lack of quorum at the previous public hearing.

### **APPROVAL OF MINUTES**

***On motion made by Commissioner Pane and duly seconded, the meeting minutes of September 11, 2017, November 15, 2017 and Public Hearing Minutes of November 15, 2017 were approved.***

### **REVISIONS TO DISTRICT WATER RATES**

To: Water Bureau for consideration on December 4, 2017

The 2018 budget in support of Water Operations calls for the water use rate to increase to \$3.14 per hundred cubic feet (CCF). The changes will become effective January 1, 2018.

A discussion of the several rates that comprise the proposed schedule for 2018 and the recommendations pertaining to each follows:

#### **Water Used Charge – Treated Water**

Staff recommends that the rate charged for the use of treated water based on actual metered consumption increase from \$2.77 per CCF to \$3.14 per CCF.

The recommended rate for treated water, based on actual metered consumption, is:

<b><u>WATER USAGE</u></b>	<b><u>CURRENT RATE</u></b>	<b><u>PROPOSED RATE</u></b>
All Customers	\$2.77/100 Cu. ft.	\$3.14/100 Cu ft.

#### **Customer Service Charge**

Revenues from this customer service charge are intended to support a portion of the fixed operating, maintenance and debt costs associated with water operations. The customer service charges in the residential category (5/8", 3/4", and 1" meters) will remain at \$44.94 per quarter. The customer service charges for the 6" will remain at \$1,458.21 per quarter. The customer service charges for the 1 1/2", 2", 3", 4", 8", 10" and 12" meters will remain at \$145.80, \$233.40, \$437.67, \$730.65, \$2,313.48, \$3,533.31, \$5,689.14 per quarter respectively.

#### **Surcharge Outside The Metropolitan District**

A fixed "surcharge" rate is added to all accounts for service outside the boundaries of the District. The surcharge is based on the size of the meter that serves each delivery point. Revenues from this charge are for the reimbursement of assets deployed. The

surcharge rates have been set at the same rates as the Customer Service Charges. The surcharge rates in the residential category (5/8", 3/4", and 1" meters) will remain at \$44.94 per quarter. The customer service charges for the 6" will remain at \$1,458.21 per quarter. The customer service charges for the 1 1/2", 2", 3", 4", 8", 10" and 12" meters will remain at \$145.80, \$233.40, \$437.67, \$730.65, \$2,313.48, \$3,533.31, \$5,689.14 per quarter respectively.

#### Water Used Charge – Untreated Water

The District provides untreated water to other agencies and water companies for a fixed rate based on actual consumption. The current rate for this untreated or "raw" water is \$1.00 per hundred cubic feet of consumption. It is recommended that the charge for untreated water increase to the rate of \$1.50 per hundred cubic feet.

#### Surcharge Outside the Metropolitan District for Capital Improvements

A surcharge is added to the water rate to recover the cost of major capital improvements and/or upgrades such as water main extensions, pump stations, etc. In non-member towns.

#### Private Fire Protection Charge

Rates for private fire protection are charged to all fire service accounts based on the size of the service connection. Staff recommends monthly service charges for the 2", 3", 4", 6", 8", 10" and 12" meters rates increase to \$17.91, \$23.30, \$34.98, \$58.67, \$88.21, \$147.73, \$207.76 respectively.

#### Conclusion

Staff believes that the foregoing rate change recommendations are justified, reflect the sound financial administration that has earned the District support among credit rating agencies and financial advisors, and are consistent with the policy direction of the Commission.

After reviewing the information contained herein

It is **RECOMMENDED** that it be

**Voted:** That the Water Bureau, acting under Section 5-4 of the District Charter, establishes revised water rates effective with the meter readings rendered on and after January 1, 2018, as set forth in the following Water Supply Ordinances

#### **Further**

**Voted:** That following the public hearing held on November 15, 2017, as required by Special Act 01-3, as adopted by the General Assembly of the State of Connecticut, and Section 2-14 of the Charter of The Metropolitan District, the Water Bureau recommends to the

District Board, through the Committee on MDC Government, approval of revisions to Water Supply Ordinances §§ W1a, W1d and W6f by the enactment of said proposed ordinances. (Additions are indicated by underscoring and deletions are crossed out).

**REVISIONS TO WATER SUPPLY ORDINANCES  
W-1 WATER RATES**

**SEC. W1a WATER USED CHARGE (TREATED WATER)**

The WATER USED CHARGE is the quantity of water used as read at the meter, as follows:

<b>BILLS RENDERED</b>	<b>RATE</b>
MONTHLY AND QUARTERLY	<del>\$2.77 per 100 Cubic Feet</del>
	<b><u>\$3.14 per 100 Cubic Feet</u></b>

**SEC. W1b CUSTOMER SERVICE CHARGE**

The CUSTOMER SERVICE CHARGE is a service charge applicable to all metered services and services to be metered. The charge shall be determined from the size of each meter installed or to be installed on the premises, as follows:

<b>SIZE OF METER</b>	<u>MONTHLY BILLING</u>	<u>QUARTERLY BILLING</u>
5/8"	<u>\$14.98</u>	<u>\$44.94</u>
3/4"	<u>\$14.98</u>	<u>\$44.94</u>
1"	<u>\$14.98</u>	<u>\$44.94</u>
1 1/2"	<u>\$48.60</u>	<u>\$145.80</u>
2"	<u>\$77.80</u>	<u>\$233.40</u>
3"	<u>\$145.89</u>	<u>\$437.67</u>
4"	<u>\$243.55</u>	<u>\$730.65</u>
6"	<u>\$486.07</u>	<u>\$1,458.21</u>
8"	<u>\$771.16</u>	<u>\$2,313.48</u>
10"	<u>\$1,777.77</u>	<u>\$3,533.31</u>
12"	<u>\$1,896.38</u>	<u>\$5,689.14</u>

**SEC. W1c SURCHARGE OUTSIDE THE METROPOLITAN DISTRICT**

In towns outside the limits of The Metropolitan District, in addition to charges under SEC. W1a and W1b, there shall be a surcharge determined from the size of the meter installed on the premises, as follows:

<b>SIZE OF METER</b>	<b>MONTHLY BILLING</b>	<b>QUARTERLY BILLING</b>
5/8"	<u>\$14.98</u>	<u>\$44.94</u>
3/4"	<u>\$14.98</u>	<u>\$44.94</u>
1"	<u>\$14.98</u>	<u>\$44.94</u>
1 1/2"	<u>\$48.60</u>	<u>\$145.80</u>
2"	<u>\$77.80</u>	<u>\$233.40</u>
3"	<u>\$145.89</u>	<u>\$437.67</u>
4"	<u>\$243.55</u>	<u>\$730.65</u>
6"	<u>\$486.07</u>	<u>\$1,458.21</u>
8"	<u>\$771.16</u>	<u>\$2,313.48</u>
10"	<u>\$1,777.77</u>	<u>\$3,533.31</u>
12"	<u>\$1,896.38</u>	<u>\$5,689.14</u>

**SEC. W1d CHARGES FOR UNTREATED WATER**

Charges for untreated water sold to water companies and agencies under agreement between The Metropolitan District and such companies or agencies, or by other arrangement, shall ~~remain at the rate of \$1.00 cents~~ **be a rate of \$1.50** per hundred cubic feet.

**SEC. W1f SURCHARGE OUTSIDE THE METROPOLITAN DISTRICT FOR CAPITAL IMPROVEMENTS**

In towns outside the limits of The Metropolitan District for which capital improvements or layout and assessment projects are constructed, in addition to charges under SEC. W1a, W1b and W1c, there shall be a surcharge on the water rates determined from the size of the meter installed on the premises, as follows:

**Farmington**

<b>SIZE OF METER</b>	<b>MONTHLY BILLING</b>	<b>QUARTERLY BILLING</b>
5/8"	<u>\$1.32</u>	<u>\$3.96</u>
1"	<u>\$2.21</u>	<u>\$6.63</u>
1 1/2"	<u>\$4.41</u>	<u>\$13.23</u>
2"	<u>\$7.06</u>	<u>\$21.18</u>
3"	<u>\$13.23</u>	<u>\$39.69</u>
4"	<u>\$22.05</u>	<u>\$66.15</u>
8"	<u>\$70.56</u>	<u>\$211.68</u>

**Glastonbury**

<b>SIZE OF METER</b>	<b>MONTHLY BILLING</b>	<b>QUARTERLY BILLING</b>
	<u>\$1.74</u>	<u>\$5.22</u>
5/8"	<u>\$1.76</u>	<u>\$5.28</u>
3/4"	<u>\$2.90</u>	<u>\$8.70</u>
1"	<u>\$5.81</u>	<u>\$17.43</u>
1 1/2"	<u>\$9.29</u>	<u>\$27.87</u>
2"	<u>\$17.43</u>	<u>\$52.29</u>
3"	<u>\$28.99</u>	<u>\$86.97</u>
4"		

**South Windsor**

<b>SIZE OF METER</b>	<b>MONTHLY BILLING</b>	<b>QUARTERLY BILLING</b>
	<u>\$.57</u>	<u>\$1.71</u>
5/8"	<u>\$.57</u>	<u>\$1.71</u>
3/4"	<u>\$.95</u>	<u>\$2.85</u>
1"	<u>\$1.91</u>	<u>\$5.73</u>
1 1/2"	<u>\$3.05</u>	<u>\$9.15</u>
2"	<u>\$5.72</u>	<u>\$17.16</u>
3"	<u>\$9.51</u>	<u>\$28.53</u>
4"	<u>\$19.02</u>	<u>\$57.06</u>
6"		

**SEC. W6f CHARGES FOR PRIVATE FIRE PROTECTION SERVICE**

Charges for connections to water mains supplying water for fire protection, metered, or unmetered, shall be in accord with the following table:

**SIZE OF CONNECTION**

**MONTHLY CHARGE**

2"	<u>\$15.75</u>
3"	<u>\$20.49</u>
4"	<u>\$30.76</u>
6"	<u>\$51.59</u>
8"	<u>\$77.57</u>
10"	<u>\$129.91</u>
12"	<u>\$182.70</u>

SIZE OF CONNECTION

MONTHLY CHARGE

<u>2"</u>	<u>\$17.91</u>
<u>3"</u>	<u>\$23.30</u>
<u>4"</u>	<u>\$34.98</u>
<u>6"</u>	<u>\$58.67</u>
<u>8"</u>	<u>\$88.21</u>
<u>10"</u>	<u>\$147.73</u>
<u>12"</u>	<u>\$207.76</u>

Respectfully submitted,

Scott W. Jellison  
Chief Executive Officer

***On motion made by Commissioner Pane and duly seconded, the report was received and resolution adopted by majority vote of those present. Commissioners Ionno, Fitzgerald and New Britain representative Carrier opposed.***

**REVISIONS TO WATER ASSESSMENT RATES AND OTHER RELATED CHARGES AND SPECIAL WATER RATES AND CHARGES**

To: Water Bureau for consideration on December 4, 2017

In support of the annual water operating budget, staff is submitting these rates in conjunction with the revisions to the proposed Fiscal Year 2018 water rates and other peripheral charges associated with the delivery and sale of water as part of the annual budget adoption process.

Staff has reviewed the following rates and recommends the rates remain the same as Fiscal Year 2017.

It is RECOMMENDED that it be:

Voted: That the Water Bureau hereby adopts the following schedule of fees effective January 1, 2018:

Water Assessment Rates and Other Related Charges:

Main Pipe Assessment \$77.00/ft

Service Pipe Taps

Domestic (includes spacer and meter costs):

1" Service Tap with 5/8" Meter	\$550.00
1" Service Tap with 3/4" Meter	\$575.00
1-1/2" Service Tap with 1" Meter	\$695.00
2" Service Tap with 1-1/2" Meter	\$1,400.00
4" Service Tap with 2" Meter	\$1,450.00
4" Service Tap with 3" Meter	\$1,580.00
6" Service Tap with 4" Meter	\$1,780.00
8" Service Tap with 6" Meter	\$2,400.00
10" Service Tap with 8" Meter	\$3,370.00

Fire Service

2" Fire Service Tap	\$565.00
4", 6", 8 " Fire Service Tap	\$460.00

Hydrants

Installed after the main	\$9,800.00
Hydrant Maintenance	\$100.00
Hydrant Relocation	\$15,000.00 deposit +/- actual cost + overhead
Fire Flow Testing	\$340.00

Special Meter Charges and Deposits:

Hydrant Meters

Administrative and meter reading fee, including connection and inspection fees	
+ actual water use to be billed	\$1,000.00
Hydrant Meter Deposit	\$1,500.00
Subsequent re-inspection and testing fee, if backflow prevention device required	\$50.00

Frozen, Lost or Damaged Meters

5/8" meter	\$200.00
3/4" meter	\$240.00
1" meter	\$275.00
1-1/2" meter	\$920.00
2" meter	\$1,155.00



3" meter	\$1,355.00
4" meter	\$1,615.00
6" meter	\$2,560.00
8" meter	\$4,000.00
Radio transmitter unit	\$155.00
Spacer Charges	
5/8", 3/4"	\$145.00
1"	\$150.00
1-1/2"	\$200.00
2" & larger	\$220.00
3 <sup>rd</sup> Party Damaged Hydrant Charge	
Repair or Replacement	actual cost + overhead
Delinquent Account Review and Lien Fees	
Delinquent Account Review and Lien Fees – Condo Assoc.	\$85.00 \$26.00
Checks Returned for Insufficient Funds	
	\$50.00
Shut-Off/Turn-on for Non-Payment	\$100.00
Shut-Off/Turn-on for Non-Payment (subsequent event in same year)	\$200.00
Scheduled Overtime/Emergency Inspections	\$325.00
Off and On Within 12 Months	\$95.00
Install Permanent Meter (No Service Tap)	
5/8" – 1" Meter	\$95.00
2" Meter & larger	\$240.00
Backflow Prevention Device Testing	\$90.00
Service Call 1 <sup>st</sup> visit free	N/A
Service Call - Subsequent visits	\$90.00/ea
Closing Meter Reading Fee	\$90.00
Water Wagon - Non-Sunday	\$1,030.00
Water Wagon – Sunday	\$1,350.00
Water Tanker – Administrative Fee	
+ actual water use to be billed	\$75.00
Administrative Review for Water and/or Sewer Services	\$465.00
Tampering of Hydrant or Water Supply	
First offense	
Subsequent offense	\$500.00
	\$1,000.00
Water Service Installation Charge	\$1,800.00

Respectfully submitted,

Scott W. Jellison,  
Chief Executive Officer

***On motion made by Commissioner Pane and duly seconded, the report was received and resolution adopted by unanimous vote of those present.***

**OPPORTUNITY FOR GENERAL PUBLIC COMMENT**

No one from the public appeared to be heard.

**COMMISSIONER COMMENTS**

Commissioner Osgood spoke regarding the rate increase and trying to reduce expenditures costs.

**ADJOURNMENT**

The meeting was adjourned at 5:25 P.M.

ATTEST:

John S. Mirtle, Esq.  
District Clerk

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Date of Approval