

**PERSONNEL, PENSION AND INSURANCE COMMITTEE
SPECIAL MEETING
The Metropolitan District
555 Main Street, Hartford
Monday, September 11, 2017**

Present: Commissioners Daniel Camilliere, Alphonse Marotta, Domenic Pane, Bhupen Patel, Raymond Sweezy, Alvin Taylor and District Chairman William A. DiBella (7)

Absent: Commissioners Kathleen Kowalyshyn, Byron Lester, Maureen Magnan and Pasquale J. Salemi (4)

Also

Present: Scott W. Jellison, Chief Executive Officer
John M. Zinzarella, Deputy Chief Executive Officer, Business Services
R. Bartley Halloran, District Counsel
Christopher Stone, Assistant District Counsel
John S. Mirtle, District Clerk
Robert Zaik, Director of Human Resources
Marcy Wright-Bolling, Manager of Human Resources
Kelly Shane, Director of Procurement
Tom Tyler, Director of Facilities
Christopher Levesque, Director of Operations
Michael Curley, Manager of Technical Services
Nick Salemi, Special Services Administrator
Kerry E. Martin, Assistant to the Chief Executive Officer
Carrie Blardo, Assistant to the Chief Operating Officer
Cynthia A. Nadolny, Executive Assistant

CALL TO ORDER

Chairman Taylor called the meeting to order at 4:10PM

PUBLIC COMMENTS RELATIVE TO AGENDA ITEMS

No one from the public appeared to be heard.

APPROVAL OF MEETING MINUTES

On motion made by Commissioner Sweezy and duly seconded, the meeting minutes of July 12, 2017 were approved.

**RESOLUTION AMENDING THE COMPOSITION OF THE DEFERRED
COMPENSATION COMMITTEE AS THE DISTRICT'S
ADMINISTRATOR OF 457(B) PLAN**

To: Personnel, Pension and Insurance Committee for Consideration on September 11, 2017

WHEREAS, The Metropolitan District (the "Employer") is the sponsor of The Metropolitan District Commission Eligible 457 Governmental Deferred Compensation Plan (the "457(b) Plan"); and

WHEREAS, the District Board of the Employer has the authority to adopt documents pertaining to the 457(b) Plan at any time and from time to time; and

WHEREAS, the District Board of the Employer by resolution adopted on June 1, 2009, adopted 457(b) Plan documents that incorporate the requirements of the Internal Revenue Code of 1986 ("Plan Documents") as amended; and

WHEREAS, upon adoption of the Plan Documents, the District Board of the Employer authorized the District's Personnel, Pension and Insurance Committee ("PPI") to designate individuals or positions to serve as members of the Deferred Compensation Committee ("Committee"), the duly appointed administrator of the 457(b) Plan;

WHEREAS, on July 14, 2014 the Personnel, Pension & Insurance Committee amended the composition of the Committee;

It is therefore **RECOMMENDED** that it be:

RESOLVED: that PPI hereby amend the composition of the Deferred Composition Committee to comprise of the following members:

- Director of Finance
- Director of Human Resources
- Director of Engineering
- Director of Operations
- Director of Information Technology
- Director of Procurement
- Director of Facilities
- District Clerk
- President of Local 184
- President of Local 1026
- President of Local 3713
- Chairman of PPI

FURTHER RESOLVED: that any member may appoint a designee to serve on the Committee on his or her behalf;

FURTHER RESOLVED: that the Committee shall be under the direction of the Director of Finance and said Director shall have authority to execute any necessary documents on behalf of the Committee as the duly appointed administrator of the 457(b) Plan;

FURTHER RESOLVED: that five members of the Committee shall constitute a quorum.

Respectfully submitted,

Scott W. Jellison
Chief Executive Officer

Commissioner Pane moved to amend the resolution to require a quorum of five (5) individuals for the Deferred Compensation Committee. The amendment was duly seconded and approved by unanimous vote of those present.

On motion made by Commissioner Sweezy and duly seconded, the report was received and the resolution, as amended, adopted by unanimous vote of those present.

OPPORTUNITY FOR GENERAL PUBLIC COMMENTS

No one from the public appeared to be heard.

ADJOURNMENT

The meeting was adjourned at 4:15 PM

ATTEST:

John S. Mirtle, Esq.
District Clerk

Date Approved